

ST. ALBERT'S COLLEGE (AUTONOMOUS)

Banerji Road, Ernakulam PIN 682018

No. PD/LAB/TENDER/2025-26

Dated : 16.04.2026

TENDER NOTICE

Sealed Tenders are invited for the supply for the following Chemicals & glassware's at St. Albert's College (Autonomous), Banerji Road, Ernakulam PIN 682018

1	Tender No.	PD/LAB/TENDER/2025-26
2.	Item & Quantity and specification	Refer Tender Document
3.	Date of sale of Tender form	16/04/2026 to 29/04/2026 10.00 AM to 5.00 PM (working days)
4.	Last date and time for submission of Tender	30/04/2026 02.00 PM
5.	Date and time of opening Tender	30/04/2026 03.00 PM
6.	Place of submission & Opening	Main Office(Ground floor), St. Albert's College (Autonomous), Banerji Road, Ernakulam PIN 682018
7.	Cost of tender form	Rs. 500+GST.
8.	Earnest Money Deposit and Security Deposit	Earnest Money Deposit is 1% of the total cost of the articles tendered in the form of crossed demand draft in favour of ' THE PRINCIPAL ST ALBERT'S COLLEGE ' payable at Ernakulam and an agreement (Tender form page no. 6) in Kerala stamp paper worth Rs.200/- . Security amount of 5% of the cost as demand draft in favour of 'THE PRINCIPAL ST. ALBERT'S COLLEGE COLLEGE ' payable at Ernakulam.
9.	Address of officer from whom tender forms are to be obtained and to whom tenders are to be submitted	The Principal ST. Albert's College(Autonomous), Banerji Road, Ernakulam, Keala 682013, Kerala, India

Conditions:-

1. Sale of Tenders:- Tender forms can be had from the College Office, St. Albert's College(Autonomous), Ernakulam, 682018
2. The tenders should be submitted in sealed envelopes and superscripted with "Tender No.**PD/LAB/TENDER/2025-26**" and Tender for supply/installation of at St. Albert's College(Autonomous), Ernakulam, 682018
3. Last date of receipt of the tender will be 30/04/2026 at 2.00 pm. The tenders received after the last date and time specified above will be rejected. The tender offers shall be accompanied by an Earnest Money Deposit (EMD) in the form of crossed demand draft drawn in favour of "THE PRINCIPAL ST. ALBERT'S COLLEGE (AUTONOMOUS)" payable at Ernakulam. The firms which are exempted from furnishing EMD should produce an attested copy of relevant authorized document for verification. The tenders without EMD or authorized documents exempting EMD will be rejected summarily. SSI units registered with the Store Purchase Department, Kerala or with National Small Scale Industries Corporation Ltd., New Delhi only are exempted from the payment of EMD.
4. The bidder to whom tender has been awarded should deposit a security amount of 5% of the cost as demand draft in favour of 'THE PRINCIPAL ST. ALBERT'S COLLEGE (AUTONOMOUS)'" and an agreement in Kerala stamp paper worth Rs.200/-. The security will be released only after satisfactory performance during the warranty period.
5. The Sealed Tenders will be opened at 3.00 pm on 30/04/2026 in the presence of the tenderers or their authorized representatives who may be present at that time. Detailed information can be obtained from the College Office on all working days.
6. Tenders will be accepted only on working days.
7. The tenderer should quote their rate against the items including all the taxes.
8. For any clarifications regarding the Terms & Conditions in the tender notice or the tender documents, please contact College Office, At. Albert's College (Autonomous) Ernakulam 682018, Tel: -0484-2394225, web site-www.alberts.edu.in.
9. If the date of receipt and opening of tenders is declared a holiday the next working day shall be the last day for the purpose.

10. Intending tenderers may also include charges for installation and on-site support at least for 6 months as warranty in the Tenders.
11. The principal reserves the right to vary the quantity of articles notified on account of budgetary constraints. The vendor must be prepared to supply even if order is placed for a lesser number than that notified in the quotation notice.
12. PAN Card Number and GST/TIN/TAN number clearly mention in the invoice/bill.
13. Decision of the Principal will be last and final in case of disputed tenders and documents.

Principal,
St. Albert's College (Autonomous)