



INTERNAL QUALITY ASSURANCE CELL

Annual Report
2019- 2020

REPORT OF THE ACTIVITIES OF IQAC 2019- 2020

In order to create a framework for deliberate, ongoing, and catalytic improvement in the overall performance of the institution, the IQAC played a key role in planning and assisting all quality projects. There was immense joy in having procured the 97th position in the NIRF Ranking 2020 of the Ministry of Human Resource Development, Government of India during the Academic year 2019-2020. The involvement of the faculty in research activities was greatly aided by IQAC. Faculty members took part in numerous conferences and workshops and a number of research articles were published.

- A new questionnaire was added to the current online feedback system in accordance with the IQAC's recommendations. The IQAC collected feedback for further consideration and action from employers, alumni, staff and students.
- Conferences, seminars, workshops and orientation programmes were arranged during 2019-20.
- **Albertian E-Learning Platform** (<https://elearning.alberts.edu.in/>), an online Learning Management System for developing e-content, which would assist both teachers and students in the learning process was developed. Schola Brevis 2019-Induction Programme (Deeksharambh) - for new undergraduate and postgraduate students was conducted on 20th June 2019.
- The Albertian Star Contest - Season 3 was successfully conducted under the supervision of IQAC.
- The passing out ceremony for the first autonomous UG Batch (2016-2019} UG and the second autonomous PG Batch (2017-19) was conducted on 29th June 2019.
- Several Professional development /administrative training programmes were conducted.
 - ❖ FDP on **Tally ERP9 with GST** (June 10 to 12, 2019), **E-Learning and MOOC** (July 6, 2019), **E-Learning through Apple iOS** (November 11, 2019) and **Statutory Compliance for Business, Personal Taxation and Finance** (January 03, 2020), were conducted.
 - ❖ An FDP on **E-learning through Google classroom** was conducted on July 12, 2019.

- ❖ A Workshop on **Research Methodology** was conducted from July 19 to 20, 2019.
 - ❖ A Workshop for non-teaching staff on **Office Etiquette** was held on August 5, 2019.
 - ❖ A Workshop on **Entrepreneurial Design Thinking and Idea Pitching** was conducted on October 16, 2019.
 - ❖ A **Faculty Induction Programme** for newly inducted teachers was conducted from October 14 to 18, 2019.
 - ❖ A Seminar on **Effective Work Culture** was conducted on February 29, 2020, for Non-Teaching Staff Members.
 - ❖ A Workshop on **Communication Skills** was conducted on February 23, 2020, for Non-Teaching Staff Members.
 - ❖ **Albertian Knowledge Summit** - An International Conference on Multidisciplinary Research was conducted from January 3rd to 31st January 2020 to provide a forum for academicians and professionals from multidisciplinary areas to network and share knowledge
- The UGC gave the approval to introduce ten new BVoc programmes, two M.Voc Programmes, three UG programmes, two PG Programmes, one Integrated PG Programme and two PG Diploma Programmes. In addition, the UGC also approved five PhD Programmes in Management and Entrepreneurship, Commerce, Physics, English, and Physical Education.
 - The College was recognized as a *Member of the National Rural Entrepreneurship Mission* by the Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India for inculcating the spirit of entrepreneurship among students.
 - The Certificate of Appreciation by the Mahatma Gandhi University, Kottayam for the *outstanding performance of the NSS unit* during 2019-2020 was also received.
 - Ms Linda George, Assistant Professor, Department of Economics coordinated the global launch of the UGC-sponsored MOOC programme on the ***Economic History of India from 1857-1947***.
 - During the academic year 2019-2020 fourteen MoUs were signed with national and international organizations.

- Academic extension programmes called *Earning while Learning* including Soap Making and Fresh Flower Arrangement, Village Adoption (7 villages were adopted and socio-economic activities were started), and Chellanam Visit were conducted with the active collaboration of IQAC. Drug Abuse Awareness sessions in collaboration with the Excise Department of Varapuzha and Njarakkal as well as medical camps at Kottuvally Panchayat and Kadamakkudy Panchayat were organised. Wheelchairs were donated to palliative care patients. Onam was celebrated with a few patients undergoing palliative care at General Hospital, Ernakulam, and a group of differently-abled students from the BUDS Rehabilitation Centre, Mulavukad. Pre-monsoon Cleaning Programme & Health Awareness (NIPAH) Campaign was conducted on the 7th of June 2019. In solidarity with the Honourable Prime Minister's Swachh Bharat Abhiyan programme, the College organised the *Albertian Swachhata Mission* in collaboration with the Kochi Corporation and the Kochi Metro Rail Limited.
- A Mentor Talk on ***My Entry into the UN and Indian Civil Service & the Service Story*** was conducted on 29th February 2020.
- The *Annual Academic and Administrative Audit* was conducted by the Internal Audit Team from February 1, 2020, to March 17, 2020, to encourage Departments and the institution to evaluate their quality processes and standards based on predetermined benchmarks.
- As the Covid 19 pandemic resulted in a global lockdown, education changed dramatically, with the distinctive rise of learning in the virtual mode on digital platforms. The IQAC stepped up to the occasion and engaged in the ubiquitous use of virtual learning. The *Albertian Webinar Series* was initiated on April 17, 2020. A National Level Seminar on ***Digitalised Accounting through Tally*** in collaboration with Xavier Board of Higher Education was conducted on 14th May 2020. A Webinar on ***The New Normal in Education*** was conducted on 23rd May 2020, ***Kerala Youth Assembly 2020*** was conducted on 22nd May 2020, a National Webinar on ***Blended Learning*** was conducted on 28th May 2020, Career Guidance Session on ***How to Crack Civil Services*** was conducted on 31st May 2020.

- The following teachers attended Professional Development Programmes in the Academic Year 2019-2020

Sl No	Name of Teachers who have attended	Title of the Professional Development Programme	Date & Duration (From)	Date & Duration (To)
1	Dr. Vibin M	FDP in Science, organized by Kerala State Higher Education Council, Govt. of Kerala	29/08/2019	02/09/2019
2	Mr. Alex Kuriakose V J	Refresher course (14 days)(UGC HRDC, University of Kerala	09/07/ 2019	22/07/2019
3	Dr. Nify Benny	Orientation course for 28 days (UGC HRDC, University of Kerala)	27/02/ 2019	26/03/ 2019
4	Dr. Saji John K	Certificate program in Molecular Docking and Drug Design	21/09/ 2019	23/11/2019
5	Mr. Joseph Prince D	Orientation course (21 days (UGC HRDC, University of Calicut	06/11/ 2019	26/11/2019
6	Dr. Rajesh K	Orientation course (28 Days) (UGC HRDC, JNTU Hyderabad)	18/02/ 2019	16/03/2019
7	Mr. Augustine K.J	Refresher Course (UGC-HRDC)	09/04/2019	12/04/2019
8	Dr.Sajeesh T H	FDP in Science	23/11/2019	27/11/2019
9	Ms. Sangeetha J	Certificate Programme on Python for Data Science	01/08/ 2019	30/09/2019
10	Mr. Amal M R	FDP on Python for Data Science	01/08/ 2019	30/09/2019
11	Dr.Neeraja James	Orientation programme XL sponsored by UGC at UGC HRDC, Kannur University	16/10/2019	05/11/2019
12	Dr. Deepthi Augustine	Training programme on academic leadership	09/04/2019	12/04/2019

13	Dr. K. Madhusudhanan	Training Programme on Academic Leadership	09/04/2019	12/04/2019
14	Dr. Anisha S	FDP Workshop on Bioinformatics for Basic Research and teaching (School of Biosciences, MGU, Kottayam)	28/11/2019	3/12/2019
15	Ms. Neeraja T.S	Orientation Programme	14/01/2019	09/02/2019
16	Dr. Rosalind Gonzaga	Training Programme on Academic Leadership	09/04/2019	12/04/2019
17	Dr. Deepa Rasheed	Faculty Induction Program	14/10/2019	18/10/2019
18	Mr. Antony Raju	Faculty Induction Program	14/10/2019	18/10/2019
19	Ms. Aileen Joseph N	Faculty Induction Program	14/10/2019	18/10/2019
20	Ms. Amala Mary Ks	Faculty Induction Program	14/10/2019	18/10/2019
21	Ms. Arsha Sathyan	Faculty Induction Program	14/10/2019	18/10/2019
22	Dr. Shobitha P S	Faculty Induction Program	14/10/2019	18/10/2019
23	Dr. Sudheep N M	Faculty Induction Program	14/10/2019	18/10/2019
24	Dr. Sadanandan V S	Faculty Induction Program	14/10/2019	18/10/2019
25	Ms. Rajeemol T R	Faculty Induction Program	14/10/2019	18/10/2019
26	Fr. Jolly John Odathackal	Faculty Induction Program	14/10/2019	18/10/2019
27	Ms. Smitha O	Faculty Induction Program	14/10/2019	18/10/2019
28	Dr. Robin John	Faculty Induction Program	14/10/2019	18/10/2019
29	Ms. Vijayalakshmi C G	Faculty Induction Program	14/10/2019	18/10/2019
30	Dr. Aijo John	Faculty Induction Program	14/10/2019	18/10/2019
31	Ms. Anie Roy	Faculty Induction Program	14/10/2019	18/10/2019
32	Ms. Arya M S	Faculty Induction Program	14/10/2019	18/10/2019

33	Mr. Azhar P S	Faculty Induction Program	14/10/2019	18/10/2019
34	Ms. Diana Margaret	Faculty Induction Program	14/10/2019	18/10/2019
35	Ms. Akhila Lal	Faculty Induction Program	14/10/2019	18/10/2019
36	Mr. Relphin Xavier	Faculty Induction Program	14/10/2019	18/10/2019
37	Ms. Bindu V U	Faculty Induction Program	14/10/2019	18/10/2019
38	Ms. Shahina N K	Faculty Induction Program	14/10/2019	18/10/2019
38	Ms. Anitta G Kunnappilly	Faculty Induction Program	14/10/2019	18/10/2019
39	Ms. Ayana Antony	Faculty Induction Program	14/10/2019	18/10/2019
40	Ms. Josna Susan Francis	Faculty Induction Program	14/10/2019	18/10/2019
41	Ms. Ashna Mary	Faculty Induction Program	14/10/2019	18/10/2019
42	Ms. Gayathri P J	Faculty Induction Program	14/10/2019	18/10/2019
43	Ms. Rose Mary Philip	Faculty Induction Program	14/10/2019	18/10/2019
44	Ms. Steny Francis	Faculty Induction Program	14/10/2019	18/10/2019



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DEAN, QUALITY ASSURANCE



St. Albert's College (Autonomous)

An initiative of Educational and Charitable Trust of Archdiocese of Verapoly

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