

INTERNAL QUALITY ASSURANCE CELL

*Annual Report
2018-2019*



REPORT OF THE ACTIVITIES OF IQAC 2018-19

The IQAC advanced the procedures for promoting quality at various levels in conjunction with the initiatives to reform the quality benchmarks. The IQAC is envisioned as an embedded function of this institution, utilizing linkages from all its constituent units. The following programmes, organized during the academic year 2018–2019 for the students, teaching staff, and support personnel, demonstrate this institution's collaborative efforts.

- The IQAC in collaboration with the Kochi Metro Rail Ltd celebrated ***World Environment Day*** on June 5, 2018, with the *Clean Kochi Campaign*.
- ***The Albertian Star Contest Season 2*** was conducted under the guidance of IQAC. ***Ms. Navaneetha M.R was declared the Albertian Star 2019, Ms.Aghial Samji (II MSc Botany), the first runner up and Ms. Sneha Gopinath (III BSc Botany), the second runner up.***
- ***Schola Brevis 2018***, the Induction Programme for the new undergraduate and postgraduate students was conducted on 20th June 2018.
- Orientation on ***Participatory Governance*** - at the student level was conducted on August 10, 2018.
- ***Rebuild Kerala*** – International Conference was conducted on 15th September 2018 on Recovery & Flood Impact Management and Rehabilitation Plan in association with Confederation of Indian Industries (CII), Ernakulam Social Service Society (ESSS) and Archdiocese of Verapoly.
- A ***Faculty Induction Programme*** for newly inducted teachers was conducted from October 8 to 12, 2018.
- A workshop on ***Mobilising Youth for Electoral Participation*** was conducted on October 30, 2018, and the Election Awareness Campaign flagged off.
- The Xavier Board of Higher Education conducted the ***Academic and Administrative Audit (AAA)*** from 7th to 9th November 2018 for the academic years 2015 to 2018.
- A mentoring programme titled ***Mentor Talks*** were arranged for the students. Mentor Talks on ***Indian Journalism for Democratic and Republic India*** in collaboration with

The New Indian Express Group, *Cracking Civil Service* in collaboration with Customs Preventive Commissionerate, Kochi and *Cracking Civil Service* in collaboration with Office of Commissioner of Police – Law and Order (Traffic), Kochi were conducted.

- A National Seminar on *Design and Development of Curriculum to Enhance the Quality of Outcome Based Education* was conducted on December 1, 2018.
- Keeping the recommendations of the IQAC, the online feedback mechanism was updated. The submission of proposals for NIRF, India Today Certification, RUSA, AISHE and other UGC initiatives was facilitated.
- St. Albert's College became the first autonomous college in Kerala to use the *in-house ERP system EduAlberts* to manage the academic activities of the college. EduAlberts is designed to support and integrate every functional area of the College such as students, attendance and examination activities.
- *Albertian International Knowledge Summit*-an International Conference on Multidisciplinary Research was conducted from 04th to 23rd January 2019 to provide a forum for academicians and professionals from multidisciplinary areas to network and share knowledge.
- The IQAC in association with other Departments trained and supported the faculty to use innovative teaching and learning strategies together with lectures, brainstorming, role-playing, peer learning, problem-based learning etc. to communicate the idea and expertise to the students.
- Notable achievements received during the year 2018 -2019 were:
 - *Best College Award for the Legal Awareness Campaign and Legal Aid services in 2018 from the District Legal Services Authority*
 - *Certificate of Appreciation for continuous campaigns to promote public transportation in the State of Kerala in 2018*
 - *Certificate of Appreciation from the Kerala Latin Catholic Association, Kottapuram Diocese in recognition of the Rehabilitation Work and Trauma Care rendered to the victims of the floods that ravaged the State of Kerala in August 2018*
 - *Certificate of Appreciation for the outstanding performance of NSS Unit during the academic year 2018-19 from the National Service Scheme Cell (NSS Cell), Mahatma Gandhi University, Kottayam, Kerala,*
 - *Human Rights Award 2019 instituted by National Human Rights Mission (NHRM)*

- *Best Election Literacy Club Award*
- *Certificate of Appreciation for imparting the election awareness campaigns and enrolling new voters in the year 2018 from the District Collector*
- *Award of IIC, MHRD for Albertian Institute of Management for establishing Institution Innovation Council (IIC) as per the norms of innovation Cell, MHRD, Govt. of India, 2018*
- *State level the Best ENCON Club Runner-up Award (College Category) from BPCL Kochi Refinery.*
- *St. Albert's IEDC was awarded as top 50 Best Incubation Centres in Kerala by the Kerala Start-up Mission.*
- During the Academic Year 2018-19 seventeen MoUs / Collaborations were signed with national and international organizations.
- The College was involved in the 2018 Kerala flood relief work and functioned as a flood relief camp. As part of the recovery initiative, the College conducted programmes related to cleaning inundated houses, livelihood support, and counselling for traumatised youngsters to stabilise the physical and emotional condition of survivors.
- In association with NETFISH representing the Marine Products Export Development Authority (MPEDA), Kochi, the IQAC and the Department of Fisheries organised a Social Outreach Programme - *Beach Waste Disposal and Awareness Campaign* to celebrate World Ocean Day.
- As part of the Swachh Bharat Abhiyan campaign, the students of the College cleaned up Banerjee Road, in front of the College. The Department of English started a project called *Lebenah Aheb meaning Bricks of Love*.
- The NSS Unit of the College implemented the *Bin It India* initiative in 50 schools in Ernakulam District. Ozone Day, Wetland Day, Workshop on eco-friendly pens, paper bags and cloth bags, use of solar panels to minimise the usage of electricity, Energy saving LED lights, etc. were the various initiatives of the IQAC to enhance the environmental, economic, and social well-being.
- Two-day workshops by IEDC on *Foundation for Entrepreneurs* and *Outbound Training* to enhance teamwork and team building and a *Foundation Course on Human Rights* were conducted.
- An *Orientation Programme on E-Learning and E-Governance* was held on February 08, 2019.

- The IQAC in association with the Albertian Institute of Management conducted an International Conference on **Corporate Social Responsibility** on February 15, 2019 and a National Workshop on *Intellectual Property Rights* on March 26, 2019
- *A National Level Academic Leadership Training Programme by the Centre for Academic leadership and Education Management (CALEM)* under the Scheme of Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT) was held from April 9 to 12, 2019.
- To prepare the faculty and make future plans, an academic retreat and strategic planning for teaching and non-teaching staff called **To Transform and To Lead** was held from May 27 to May 29, 2019.
- The following teachers attended Professional Development Programmes in the Academic Year 2018-19

Sl. No	Name of Teachers who have attended	Title of the Professional Development Programme	Date & Duration (From)	Date & Duration (To)
1	Dr. Anisha S	UGC sponsored Orientation Programme (UGC-HRDC Thiruvananthapuram)	04/01/2018	31/01/2018
2	Ms Drishya K Reghuvaran	ICAR sponsored a winter school on "Recent Advances in bioactive compounds from marine organisms and development of high-value products for health management". (Marine biotechnology division Central Marine Fisheries Research Institute (CMFRI))	23/01/2018	12/02/2018
3	Dr. Tia Mathews	Orientation Programme	21/02/2018	20/03/2018
4	Dr. Nisha V S	Science academies sponsored Refresher Course, Organized by Saiva Bhanu Kshatriya	07/05/ 2018	20/05/2018

		College, Aruppukottai		
5	Dr. Nify Benny	Science academies sponsored Refresher Course, Organized by Saiva Bhanu Kshatriya College, Aruppukottai	07/05/ 2018	20/05/2018
6	Ms. Neetha Francis	Orientation Programme	07/06/2018	04/07/2018
7	Dr. Anna Ancy Antony A.	Orientation programme (Calicut University Campus, Malappuram)	19/06/2018	16/07/2018
8	Ms.Dhanya G S	Online Certification on Introduction to Internet of Things(IoT)	July 2018	Oct 2018
9	Dr. Vibin M	Pedagogy workshop for undergraduate science teachers at Hotel Ibiza by The Fern in Kolkata	23 /09/2018	26 /09/2018
10	Ms. Nivedh Eustuce	Faculty Induction Programme	08/10/2018	12/10/2018
11	Mr. Amal M R	Faculty Induction Programme	08/10/2018	12/10/2018
12	Ms. Supriya S Kuttan	Faculty Induction Programme	08/10/2018	12/10/2018
13	Ms. Sibi George	Faculty Induction Programme	08/10/2018	12/10/2018
14	Ms. Steffy Rozario	Faculty Induction Programme	08/10/2018	12/10/2018
15	Ms. Parvathy Nair	Faculty Induction Programme	08/10/2018	12/10/2018
16	Mr. Abinash John Peter	Faculty Induction Programme	08/10/2018	12/10/2018
17	Ms. Elma George	Faculty Induction Programme	08/10/2018	12/10/2018
18	Ms. Arya S Nair	Faculty Induction Programme	08/10/2018	12/10/2018
19	Ms. Sameera Shamsudheen	Faculty Induction Programme	08/10/2018	12/10/2018
20	Ms. Chandni G	Faculty Induction Programme	08/10/2018	12/10/2018
21	Ms. Daisy Roshan Rebera	Faculty Induction Programme	08/10/2018	12/10/2018

22	Dr. Jithu Paul Jacob	Faculty Induction Programme	08/10/2018	12/10/2018
23	Ms. Raima Sajeev	Faculty Induction Programme	08/10/2018	12/10/2018
24	Dr. Jitha G Nair	Faculty Induction Programme	08/10/2018	12/10/2018
25	Dr. Sajithamony T M	Faculty Induction Programme	08/10/2018	12/10/2018
26	Ms. Manju Das S. K	Faculty Induction Programme	08/10/2018	12/10/2018
27	Ms. Sanju Augustin	Faculty Induction Programme	08/10/2018	12/10/2018
28	Dr. Jolly John	Faculty Induction Programme	08/10/2018	12/10/2018
29	Ms. Greeshma S	Faculty Induction Programme	08/10/2018	12/10/2018
30	Ms. Aswathy K A	Faculty Induction Programme	08/10/2018	12/10/2018
31	Ms. Mary Juliet Zephy Gonsalves	Faculty Induction Programme	08/10/2018	12/10/2018
32	Ms. Nazreen Ashraf	Faculty Induction Programme	08/10/2018	12/10/2018
33	Ms. Mary Alphonsa I J	Faculty Induction Programme	08/10/2018	12/10/2018
34	Ms. Jini Johny C J	Faculty Induction Programme	08/10/2018	12/10/2018
35	Ms. Jilu Antony	Faculty Induction Programme	08/10/2018	12/10/2018
36	Dr. Sunesh C D	Faculty Induction Programme	08/10/2018	12/10/2018
37	Ms. Lakshmi Narayanankutty	Faculty Induction Programme	08/10/2018	12/10/2018
38	Ms. Roshini George	Faculty Induction Programme	08/10/2018	12/10/2018
39	Ms. Kochurani K G	Faculty Induction Programme	08/10/2018	12/10/2018
40	Ms. Freeda Rabecca Bastisn	Faculty Induction Programme	08/10/2018	12/10/2018
41	Ms. Aswathy K J	Faculty Induction Programme	08/10/2018	12/10/2018
42	Ms. Jismi Treesa P J	Faculty Induction Programme	08/10/2018	12/10/2018

43	Ms. Selma T S	Faculty Induction Programme	08/10/2018	12/10/2018
44	Ms. Amritha K Madhav	Faculty Induction Programme	08/10/2018	12/10/2018
45	Dr. K. Madhusudhanan	Rapid Assessment Survey on Impact of Flood/Landslides on Biodiversity-Community Perspectives	19/10/2018	28/10/2018
46	Dr. Siju M Varghese	Research Methodology for College and University teachers	03/12/2018	17/12/2018



Nisho
IQAC COORDINATOR



St. Albert's College (Autonomous)

An initiative of Educational and Charitable Trust of Archdiocese of Verapoly
Accredited by National Assessment and Accreditation Council (NAAC) at 'A' Grade with
a CGPA of 3.23, ISO 9001:2008 certified
Affiliated to Mahatma Gandhi University, Kottayam, Kerala

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