



# INTERNAL QUALITY ASSURANCE CELL

Annual Report  
2016-17

## **REPORT OF THE ACTIVITIES OF IQAC 2016-17**

Along with other activities and initiatives to improve the quality benchmarks, the IQAC took steps in the processes for promoting quality at various levels. Programmes for quality enhancement and assurance were organized for students, faculty and non-teaching staff.

- Introduction of Online Attendance 01-Jun-2016.
- Career Guidance and Placement Strengthened 06-Jun-2016.
- Scholar Brevis 2016 - The induction program for first-year degree students was conducted on the 21st of June 2016.
- The Youth Forum of Kerala Chamber of Commerce and Industry, the Albertian Institute of Management, and the Internal Quality Assurance Cell (IQAC) jointly organized a workshop on 'Effective Entrepreneurship' on 27th June 2016. The workshop was formally inaugurated by Mr Deepak Sathyapalan, CEO, Beaumonde, The Fern, Kochi. Four successful entrepreneurs who were the office bearers of KCCI shared their experiences, which was really a learning process for the students. They also explained to the students the risks and challenges they faced in achieving success in business.
- Preparatory work for the 4th Cycle of Assessment and Accreditation of NAAC was undertaken. A series of meeting for all the academic staff members were conducted to sensitize the staff about the accreditation framework. Department Quality Assurance Cells (DQAC) was created in each Department on 01st July 2016 and a DQAC Coordinator was appointed from among the faculty to facilitate quality initiatives in the Department and report to the IQAC office. The DQAC would monitor the various academic/educational activities in the Department and strive for quality and excellence in all actions.
- A Programme to improve the English communication skills of the students was decided upon and the Albertian English Learning Programme (AELP) was implemented as a compulsory English learning programme for the first semester students of the College for the academic year 2016-17. Albertian English Language Programme (AELP) was introduced on 08-Aug-2016 to build in students, proficiency in English, a highly sought-after skill in the international workplace as fluency in English increases hiring potential.

- Updated the online feedback mechanism from Stakeholders on 12th September 2016 and facilitated the submission of proposals for NIRF, India Today Certification, RUSA, AISHE and other UGC initiatives. Feedback from various stakeholders including employers, alumni, staff and students was collected and collated for further deliberations and action.
- A National Workshop on Curriculum Development and Syllabus Revision was conducted on 27 October 2016. Dr. J. Letha, Vice Chancellor, Cochin University of Science and Technology inaugurated the event and addressed the gathering. She stated that autonomy was not just a freedom but a great responsibility and the need of the hour was to develop interdisciplinary research and for this, industry and institutions had to be brought together for better development.
- The Albertian International Knowledge Summit (AIKS 2017) an International Conference on Multidisciplinary Research and Albertian International Educational Expo was conducted from 25/01/2017 to 28/01/2017 to assemble likeminded intellectuals and professionals to trade ideas, thoughts, and views related to a specific topic in every discipline. The Albertian International Knowledge Summit 2017 provided ample room for budding researchers, teachers and anyone with a passion for learning to test and improve their quest for knowledge. Papers were presented by both the teaching faculty and students and poster presentations were made by students.
- IQAC Cell of St. Albert's College (Autonomous) organised a seminar on Autonomy - In Pursuit for Excellence on 21 March, 2017. Rev. Dr. Valson Thampu, former National Minorities Commission Member and Former Principal, St. Stephen's College, New Delhi was the key speaker for the same.
- On 7th and 8th April 2017, a National Workshop on Research Methodology was conducted as an initiative of the Department of Commerce in association with the Internal Quality Assurance Cell (IQAC). The participants garnered the idea that methodology of research indicated and influenced the overall validity and reliability of the whole research to be conducted.

- As part of quality initiative by IQAC, a 3 days Academic Retreat and Strategic Planning Workshop, To Transform and To Lead was organized from May 25 to May 27, 2017. The 3-day event had deliberations on all areas pertaining to the growth of St. Albert's College (Autonomous). There were various sessions by invited speakers and various group activities were conducted for staff development and empowerment.
- A calendar of Academic and Curricular Programmes was proposed and the Academic Calendar was followed to a great extent
- The process of implementation of autonomy was facilitated in an effective manner through coordination, training and motivation for excellence in academic performances, the capability of self-governance and enhancement in the quality of education.
- Proposed an effective online admission process and student data maintenance as well as the online Admission Process.



St. Albert's College ( Autonomous)  
Internal Quality Assurance Cell  
Email: [iqac@alberts.edu.in](mailto:iqac@alberts.edu.in)  
Phone: 8330833335