



**ST. ALBERT'S COLLEGE, (AUTONOMOUS),
ERNAKULAM**

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

SYLLABUS FOR COMMON COURSE IN HINDI

for

UNDERGRADUATE PROGRAMME IN B.A. /B.Sc. /B.Com.

UNDER CHOICE BASED CREDIT SEMESTER SYSTEM

(WITH EFFECT FROM 2019 ADMISSION)

Syllabus of Hindi

Proposed by the Board of Studies on 15th February 2019

Dr. Sadanandan V S

Chairman, Board of Studies

Approved by the Academic Council on 28th February 2019

Dr. M.L Joseph, Principal

Chairman, Academic Council.

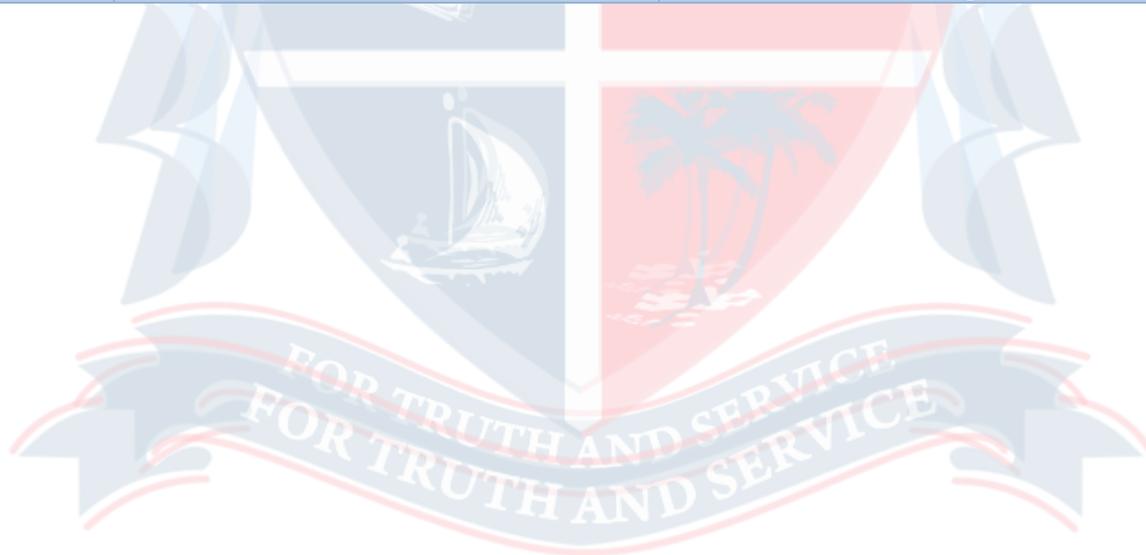
Adopted by the Governing Council on 4th May 2019

Fr. Antony Arackal

Chairman, Governing Council

Board of Studies

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1	Dr.Sadanandan V S	(Chairman), HoD and Asso. Professor in Hindi, St. Albert's College (Autonomous), Ernakulam.
2	Dr.Ajai G Kamath	(Secretary), Asst. Professor in Hindi, St. Albert's College (Autonomous), Ernakulam.
3	Ms.Steny Francis	Assistant Professor (Govt. Guest), St. Albert's College (Autonomous), Ernakulam.
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5	Dr. Sasidaran	Vice Chancellor (in charge) CUSAT
6	Dr. Usha	(Subject Expert), Asst. Professor in Hindi St.Teresa's College Ernakulam



Acknowledgement

The Board of Studies in Hindi (Undergraduate), St. Albert's College (Autonomous) takes this opportunity to express our deep appreciation to all academicians who participated in the various meeting were arranged during the year, held at St. Albert's College, Ernakulam. We express our sincere gratitude to Dr. Sasidaran Vice Chancellor (in charge) CUSAT, Dr. P Radhika, Subject Expert, Professor, DBHP Sabha, Hyderabad, Dr. Usha, (Subject Expert), Asst. Professor in Hindi St. Teresa's College Ernakulam for the guidance and contribution to the successful completion of the syllabus restructuring. Also, we extend our sincere thanks to all the other faculty members for their whole hearted cooperation and immense support at each level of its preparation. Above all we thankfully acknowledge Almighty God for strengthening us to accomplish this work.

Board of Studies

Ernakulam 15.02.19

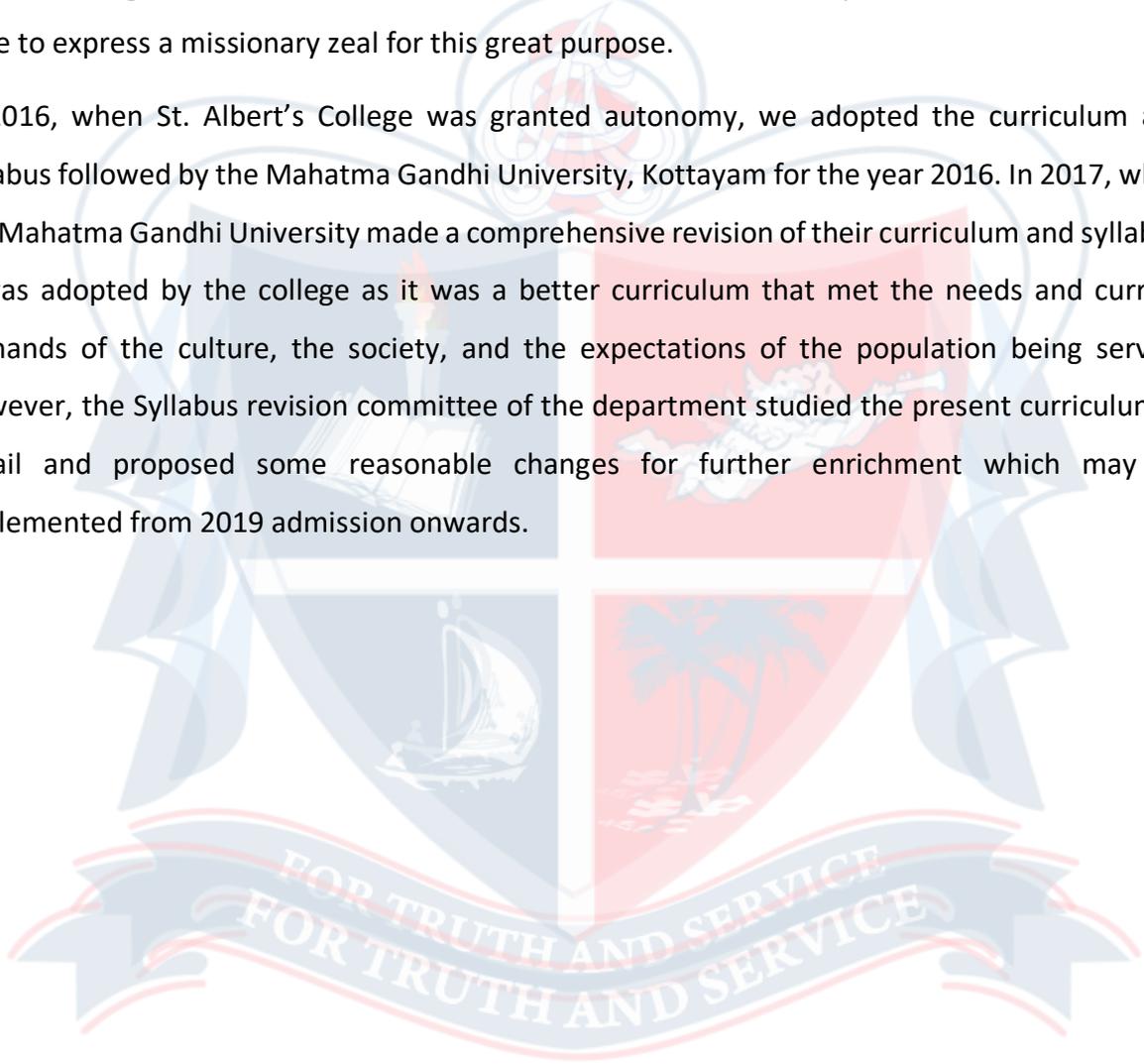
Table of Contents

Board of Studies	3
Acknowledgement.....	4
Preface	6
Regulations.....	7
Programme Design	30
Detailed Syllabus: B.A./B.Sc Model I	37
गद्य और एकांकी (Prose and One Act Plays) (HND1CLT0119).....	38
कहानी और उपन्यास (short stories and novel) (HND2CLT0119)	39
कविता, व्याकरण और अनुवाद (Poetry, Grammar and Translation) (HND3CLT0119)	40
नाटक और लम्बी कविता (Drama & Long Poem) (HND4CLT0119)	42
Detailed Syllabus: B.Sc Model II	43
कविता और एकांकी (Poetry & One Act Play) (HND1CLT0219)	44
Detailed Syllabus: B.Com. Model I	47
Paper 1 गद्य और संचार मीडिया (Prose & Mass Media)	48
Paper 2 कविता, व्यावसायिक पत्र लेखन और अनुवाद.....	50
Detailed Syllabus: B.Voc. Travel & Tourism	52
COMMUNICATIVE HINDI (HND1CLT0419)	53
COMMUNICATIVE HINDI II (HND2CLT0419)	55
GIST of Changes from the MG University Programme.....	56

Preface

As envisaged in the recent regulations of Autonomous colleges in India by University Grants Commission, autonomous colleges enjoy the academic freedom to enrich the curriculum by incorporating recent trends and needs. Curriculum and syllabus of each academic program has to be revised periodically to impart major objectives like global competency, skill component, values and regional relevance. Academicians and scholars in the respective area of knowledge have to express a missionary zeal for this great purpose.

In 2016, when St. Albert's College was granted autonomy, we adopted the curriculum and syllabus followed by the Mahatma Gandhi University, Kottayam for the year 2016. In 2017, when the Mahatma Gandhi University made a comprehensive revision of their curriculum and syllabus, it was adopted by the college as it was a better curriculum that met the needs and current demands of the culture, the society, and the expectations of the population being served. However, the Syllabus revision committee of the department studied the present curriculum in detail and proposed some reasonable changes for further enrichment which may be implemented from 2019 admission onwards.



Regulations

1. TITLE

- 1.1 These regulations shall be called "ST. ALBERT'S COLLEGE (AUTONOMOUS), ERNAKULAM - REGULATIONS FOR UNDERGRADUATE PROGRAMMES UNDER CHOICE BASED CREDIT SYSTEM 2019"

2. SCOPE

- 2.1 Applicable to all regular B.A./ B.Sc. /B.Com courses conducted by the College with effect from 2019 admissions.
- 2.2 Medium of instruction is English except in the case of language courses other than English unless otherwise stated therein.
- 2.3 The provisions supersede all the existing regulations for the Regular Undergraduate programmes to the extent herein prescribed.

3. DEFINITIONS

- 3.1. 'Academic Week' is a unit of five working days in which the distribution of work is organized from day-one to day-five, with five contact hours of one hour duration on each day.
- 3.2. 'Choice Based Course' means a course that enables the students to familiarize the advanced areas of core courses.
- 3.3. 'Common Course I' means a course that comes under the category of courses for English
- 3.4. 'Common Course II' means additional language.
- 3.5. 'Complementary Course' means a course which would enrich the study of core courses.
- 3.6. 'Core Course' means a course in the subject of specialization within a degree programme. It includes a course on environmental studies and human rights.
- 3.7. 'Course' means a portion of a subject to be taught and evaluated in a semester (similar to a paper under an annual scheme).

- 3.8. 'Credit' is the numerical value assigned to a paper according to the relative importance of the syllabus of the programme. 'Department' means any teaching department in a college.
- 3.9. 'Examination Coordinator' is a teacher nominated by a Department Council to coordinate the continuous evaluation undertaken in that department.
- 3.10. 'Department Council' means the body of all teachers of a department in a college.
- 3.11. 'Class Tutor' means a teacher from the department nominated by the Department Council, who will advise the student on academic matters.
- 3.12. Grace Marks shall be awarded to candidates as per the Orders issued from the college from time to time at par with the affiliating University.
- 3.13. 'Grade' means a letter symbol (A, B, C, etc.), which indicates the broad level of performance of a student in a Paper/Course/ Semester/Programme.
- 3.14. 'Grade Point' (GP) is the numerical indicator of the percentage of marks awarded to a student in a course.
- 3.15. 'Institutional Average (IA)' means average mark secured (Internal + external) for a course at the college level.
- 3.16. 'Open Course' means an optional course which the student is free to take at his/her will. Open course shall be a non-major elective course offered by the Departments other than the parent Department.
- 3.17. 'Parent Department' means the department which offers core course/courses within an undergraduate programme.
- 3.18. 'Programme' means a three-year programme of study and examinations spread over six semesters, the successful completion of which would lead to the award of a degree.
- 3.19. 'Semester' means a term consisting of a minimum 90 working days, inclusive of tutorials, examination days and other academic activities within a period of five months.
- 3.20. 'Vocational Course' (Skill Enhancement Course) means a course that enables the

students to enhance their practical skills and ability to pursue a vocation in their subject of specialization.

- 3.21. Words and expressions used and not defined in this regulation shall have the same meaning assigned to them in the Act and Statutes of the affiliating University.

4. ELIGIBILITY FOR ADMISSION AND RESERVATION OF SEATS

- 4.1. Eligibility for admissions and reservation of seats for various Undergraduate Programmes shall be according to the rules framed by the College in this regard, from time to time.

5. DURATION

- 5.1. The duration of U.G. programmes shall be 6 semesters.
- 5.2. There shall be two Semesters in an academic year, the "ODD" semester commences in June and on completion, the "EVEN" Semester commences. There shall be two month's vacation during April/May.

6. REGISTRATION

- 6.1. The strength of students for each programme shall be as per the existing orders issued by the college and as approved by the affiliating University.

7. SCHEME AND SYLLABUS

- 7.1. The U.G. programmes shall include (a) Common Courses I and II, (b) Core Course(s), (c) Complementary/Vocational Courses, and (d) Open Course.
- 7.2. Here shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
- 7.3. Credit Transfer and Accumulation systems can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
- 7.4. A separate minimum of 30% marks each for internal and external (for both theory

and practical) and aggregate minimum of 35% are required for a pass for a course. The practical examinations (external/internal) will be conducted only at the end of each semester for all programmes.

- 7.5. Students who complete the programme with minimum “D” grade will have one betterment chance within 12 months, immediately after the publication of the result of the whole programme. In such cases they should appear for all the papers in a particular semester.

8. PROGRAMME STRUCTURE

Model I B.A/B.Sc

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	22
d	Credits required from Common Course II	16
e	Credits required from Core course and Complementary courses including Project	79
f	Open Course	3
g	Minimum attendance required	75%

Model 1 B.Com

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	14
d	Credits required from Common Course II	08
e	Credits required from Core course and Complementary courses including Project	95
f	Open Course	3
g	Minimum attendance required	75%

Model II B.A/B.Sc

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	16
d	Credits required from Common Course II	8
e	Credits required from Core + Complementary + Vocational Courses including Project	93
f	Open Course	3
g	Minimum attendance required	75%

Model III BA/B.Sc/B.Com

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	120
c	Credits required from Common Course I	8
d	Credits required from Core + Complementary + Vocational Courses including Project	109
e	Minimum attendance required	75%

B.Voc.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the Programme	180
c	Credits required from skill component	108
d	Credits required from general component	72
e	Minimum attendance required	75%

9. EXAMINATION

9.1. The evaluation of each paper shall contain two parts:

- Internal or In-Semester Assessment (ISA)
- External or End-Semester Assessment (ESA)

9.2 The internal to external assessment ratio shall be 1:4.

Both internal and external marks are to be rounded to the next integer.

All papers (theory and practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

10. CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:

$CP = C \times GP$, where C is the Credit and GP is the Grade point.

Semester Credit Point Average (SCPA) of a Semester is calculated using the formula:

$SGPA = TCP/TC$, where TCP is the Total Credit Point of that semester.

Cumulative Credit Point Average (CCPA) is calculated using the formula:

$CGPA = TCP/TC$, where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocational course, Core Course is calculated using the formula:

$GPA = TCP/TC$, where TCP is the Total Credit Point of a category of course.

TC is the total credit of that category of course

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below:

GPA	Grade	
9.5 and above	S	Outstanding
8.5 to below 9.5	A+	Excellent
7.5 to below 8.5	A	Very Good
6.5 to below 7.5	B+	Good
5.5 to below 6.5	B	Above Average
4.5 to below 5.5	C	Satisfactory
3.5 to below 4.5	D	Pass
Below 3.5	F	Failure

11. MARKS DISTRIBUTION FOR EXTERNAL AND INTERNAL EVALUATIONS

The external theory examination of all semesters shall be conducted by the college at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical, total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below.

11.1. For all courses without practical

Marks of external Examination : 80

Marks of internal evaluation : 20

Components of Internal Evaluation of theory	Marks
Attendance	5
Assignment /Seminar/Viva	5
Test papers (2x5=10)	10
Total	20

For all courses with practical total marks for external evaluation is 60 and total marks for internal

evaluation is 15.

11.2. For all courses with practical

Marks of external Examination : 60

Marks of internal evaluation : 15

Components of Internal Evaluation	Marks
Attendance	5
Assignment /Seminar/Viva	2
Test papers (2 x 4)	8
Total	15

For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

Components Internal evaluation of Practical	Marks
Attendance	2
Test paper (1 x 4)	4
Record*	4
Total	10

*Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge.

All three components of internal assessments are mandatory.

11.3. For projects

Marks of external evaluation : 80

Marks of internal evaluation : 20

Components of External Evaluation of Project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

**Marks for dissertation may include study tour report if proposed in the syllabus.*

Components of internal Evaluation of Project	Marks
Punctuality	5
Experimentation/data collection	5
Knowledge	5
Report	5
Total	20

Attendance Evaluation for all papers

Percentage of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

12. ASSIGNMENTS

Assignments are to be done from 1st to 4th Semesters. At least two assignments should be done in each semester for all courses.

13. SEMINAR/VIVA

A student shall present a seminar in every semester for each paper and appear for Viva-voce in the 6th semester for each course.

14. INTERNAL ASSESSMENT / TEST PAPERS

At-least two test papers are to be conducted in each semester for each course.

15. Grievances regarding internal evaluation

There is provision for grievance redressal regarding internal evaluation which operates at four levels. Complaints regarding the internal evaluation shall be brought to the notice of the teacher concerned in the first instance. If the student is not satisfied with the decision of the teacher concerned, he may appeal to the Departmental Grievance Redressal Committee which shall have the Head of the department, the class Tutor and the teacher against whom the complaint is made, as members. The student will also have the freedom to make further appeal to the College Level Grievance Redressal Committee which shall have the Principal, the COE and the concerned Head of the department, as members. If the student is not satisfied, he may appeal to the Governing Council.

15.1. The COE shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester.

15.2. The internal evaluation marks/grades in the prescribed format should reach the office of Controller of Examinations, St. Albert's College before the commencement of study leave in each semester.

15.3. Students can register for the end semester examination only if they pass internal evaluation.

16. EXTERNAL EXAMINATION (END SEMESTER EXAMINATION)

The external examination of all semesters shall be conducted by the College at the end of each semester.

16.1 Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum

of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the college on valid grounds. This condonation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the Department. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation of shortage of attendance will not be readmitted.

- 16.2 All students are to do a project in the area of the core course. This project can be done individually or in groups (not more than five students) for all subjects which may be carried out in or outside the campus. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the college. External Project evaluation and Viva / Presentation are compulsory for all subjects and will be conducted at the end of the programme.
- 16.3 There shall be supplementary exams only for the fifth semester. For reappearance improvement for other semesters the students can appear along with the next batch.
- 16.4 A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.
- 16.5 All courses shall have unique alphanumeric code.

17. PATTERN OF QUESTIONS

Questions shall be set to assess knowledge acquired, standard and application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge. The question setter shall ensure that questions covering all skills are set. She/he shall also upload a detailed scheme of answer type, short essay type /problem solving type and long essay type questions and to be generated from the question bank. A question paper shall be a judicious mix of short answer type, short essay

type/problem solving type and long essay type questions and to be generated from the question bank.

17.1 Pattern of Questions Papers

17.1.1 Without practical

Sl. No	Pattern	Marks	Choice of questions	Total marks
1	Short Answer/problem type	2	10/12	20
2	Short essay/problem	5	6/9	30
3	Essay/problem	15	2/4	30
Total				80

With practical

Sl. No	Pattern	Marks	Choice of questions	Total marks
1	Short Answer/problem type	1	10/12	10
2	Short essay/ problem	5	6/9	30
3	Essay/problem	10	2/4	20
Total				60

B.Voc.

Sl. No	Pattern	Marks	Choice of questions	Total marks
1	Very Short Answer	1	10/10	10
2	Short Answer	2	8/10	16
3	Short Essay	4	6/9	24

3	Essay	15	2/4	30
Total				80

Each Board of Studies shall specify the length of the answers in terms of number of words. Pattern of questions for external examination of practical papers will be decided by the concerned Board of Studies/Expert Committees.

18. MARK CUM GRADE CARD

The College under its seal shall issue to the students a MARK CUM GRADE CARD on completion of each programme, which shall contain the following information:

- Name of the College
- Title and Model of the Undergraduate Programme
- Name of the Semester
- Name and Register Number of the student
- Date of publication of result
- Code, Title, Credits and Maximum Marks (Internal, External and Total) of each course opted in the semester.
- Internal, External and Total Marks awarded, Grade, Grade point and Credit point in each course opted in the semester.
- The total credits and total credit points in the semester.
- Semester Grade Point Average (SGPA) and corresponding Grade.
- Cumulative Grade Point Average (CGPA), GPA corresponding to Common Courses I and II, Core Course, Complementary Courses, Vocational Courses and Open Course.
- The final Mark cum Grade Card issued at the end of the final semester shall contain the details of all courses taken during the final semester examination and shall include the final Grade(SGPA) scored by the candidate from 1st to 5th semesters, and the overall Grade for the total programme.

19. RANK CERTIFICATE

The college publishes rank list of top 10 candidates for each programme after the publication of 6th semester results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the rank list. Candidates who secure positions from fourth to tenth in the rank list shall be issued position certificate indicating their position in the rank list. Candidates shall be ranked in the order of merit based on the CGPA scored by them. Grace marks awarded to the students should not be counted fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

20. There shall be 3 level monitoring committees for the successful conduct of the scheme. They are -

20.1. Department Level Monitoring Committee (DLMC), comprising HOD and two senior most teachers as members.

20.2. College Level Monitoring Committee (CLMC), comprising Principal, Controller of Examinations and A.O./Superintendent as members.

20.3. Governing Council.

21. TRANSITORY PROVISION

Notwithstanding anything contained in these regulations, the Governing Council shall, for a period of one year from the date of coming into force of these regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

22. The Governing Council is authorized to make necessary criteria for eligibility for higher education in the grading scheme, if necessary, in consultation with affiliating University and other Universities. The Governing Council is also authorized to issue orders for the perfect realization of the Regulations.



Annexure I: Model Mark Cum Grade Card
St. Albert's College (Autonomous)

Ernakulam-682 018, Kerala, India.

Accredited by National Assessment and Accreditation Council (NAAC) at A Grade

ISO 9001: 2015 Certified

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

GRADE CARD

NAME OF THE CANDIDATE								Student Photo				
PERMANENT REGISTER NUMBER (PRN):												
DEGREE												
PROGRAMME												
STREAM												
NAME OF THE EXAMINATION												
DATE OF ISSUE												
COURSE CODE	COURSE TITLE	CREDITS	MARKS						GRADE	GP	CGP	RESULT
			INTERNAL		EXTERNAL		TOTAL					
			AWARDED	MAXIMUM	AWARDED	MAXIMUM	AWARDED	MAXIMUM				
Common Course - I												
Common Course - II												
Core Course												
Complimentary Course												
TOTAL												
SEMESTER RESULT		SCPA :						SG :				

Controller of Examinations

Principal



Annexure II: Model Mark Cum Grade Card

St. Albert's College (Autonomous)

Ernakulam- 682 018, Kerala, India.

Accredited by National Assessment and Accreditation Council (NAAC) at A Grade

ISO 9001: 2015 Certified

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

CONSOLIDATED MARK CUM GRADE CARD

NAME OF THE CANDIDATE							Student Photo	
PERMANENT REGISTER NUMBER (PRN)								
DEGREE								
PROGRAMME								
STREAM								
DATE OF BIRTH								
DATE OF ELIGIBILITY								
SEMESTER RESULTS								
SEMESTER	MARKS AWARDED	MAXIMUM MARKS	CREDITS	SCPA GRADE	MONTH AND YEAR OF PASSING	RESULT		
SEMESTER 1								
SEMESTER 2								
SEMESTER 3								
SEMESTER 4								
SEMESTER 5								
SEMESTER 6								
TOTAL								
PROGRAMME PART RESULTS								
PROGRAMME PART			MARKS AWARDED	MAXIMUM MARKS	CREDIT POINTS	CREDITS	CCPA	GRADE
COMMON COURSE I:								
CORE COURSE:								
COMPLEMENTARY COURSE:								
OPEN COURSE:								
TOTAL								
FINAL RESULT								
CREDITS			CCPA	GRADE	RESULT			

COURSE CODE	COURSE TITLE	CREDITS	MARKS						GP	GRADE	CCP	IA	RESULT
			INTERNAL		EXTERNAL		TOTAL						
			AWARDED	MAXIMUM	AWARDED	MAXIMUM	AWARDED	MAXIMUM					
SEMESTER 1													
Common Course - I													
Core Course													
Complementary Course													
SEMESTER RESULT				SCPA:				SG:					
SEMESTER 2													
Common Course - I													
Core Course													
Complementary Course													
SEMESTER RESULT				SCPA:				SG:					
SEMESTER 3													
Common Course - I													
Core Course													
Complementary Course													
SEMESTER RESULT				SCPA:				SG :					
SEMESTER 4													
Common Course - I													

Core Course											
Complementary Course											
SEMESTER RESULT						SCPA:			SG:		
SEMESTER 5											
Core Course											
Open Course											
SEMESTER RESULT						SCPA:			SG:		
SEMESTER 6											
Core Course											
Project											
Choice Based Core Course											
SEMESTER RESULT						SCPA:			SG:		

Controller of Examinations

Principal

Annexure III: Reverse side of the mark cum Grade Card (Common to all Semesters)**DESCRIPTION OF EVALUATION PROCESS****Grade and Grade point**

The evaluation of each course comprises Internal and External components with the ratio:4 for all courses. Grade and grade points are given on 7-point scale based on the percentage of marks (internal + external) as given in table-I. Decimals are corrected to next higher whole number

Table -1

% of Marks	Grade	Grade Point
95 and above	S — Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A — Very Good	8
65 to below 75	B+ - Good	7
55 to below 65	B — Above Average	6
45 to below 55	C — Satisfactory	5
35 to below 45	D- Pass	4
Below 35	F Failure	
	Ab Absent	

Credit Point and Credit Point Average

Credit Point (CP) of a course is calculated using the formula: — $CP = C \times GP$, where C is the Credit and GP is the Grade point

Semester Credit Point Average (SCPA) or Cumulative Grade Point Average (CCPA) for a programme is calculated using the formula:- $SCPA$ or $CCPA = TCP/TC$, where TCP is the Total Credit Point of that semester or programme , TC = Total Credit

GPA	Grade
9.5 and above	S — Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good

6.5 to below 7.5	B+ — Good
5.5 to below 6.5	B — Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D - Pass
Below 3.5	F — Failure

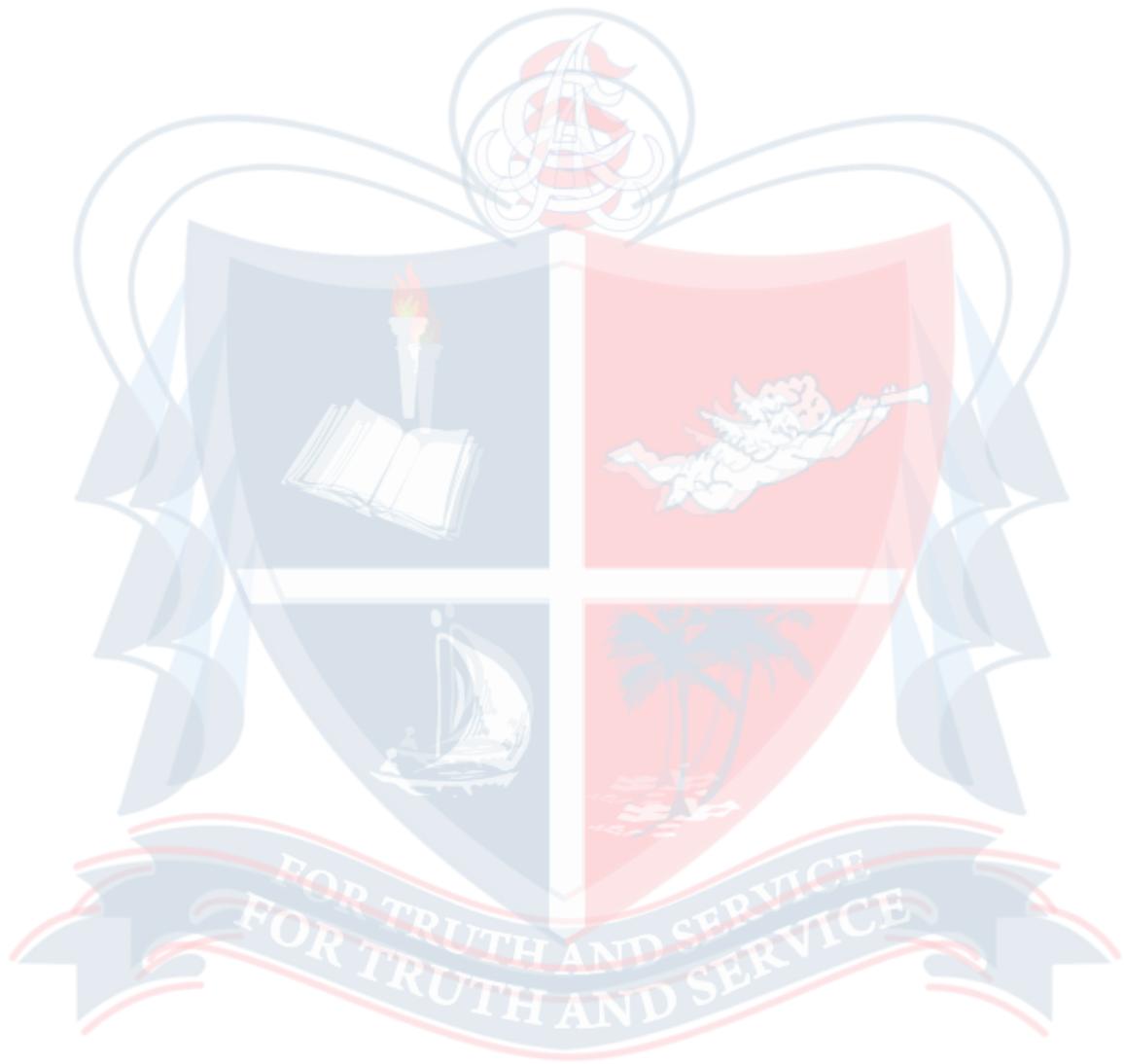
Grade Point Average (GPA), of a course is calculated using the formula:- $GPA = TCP/TC$, where TCP is the

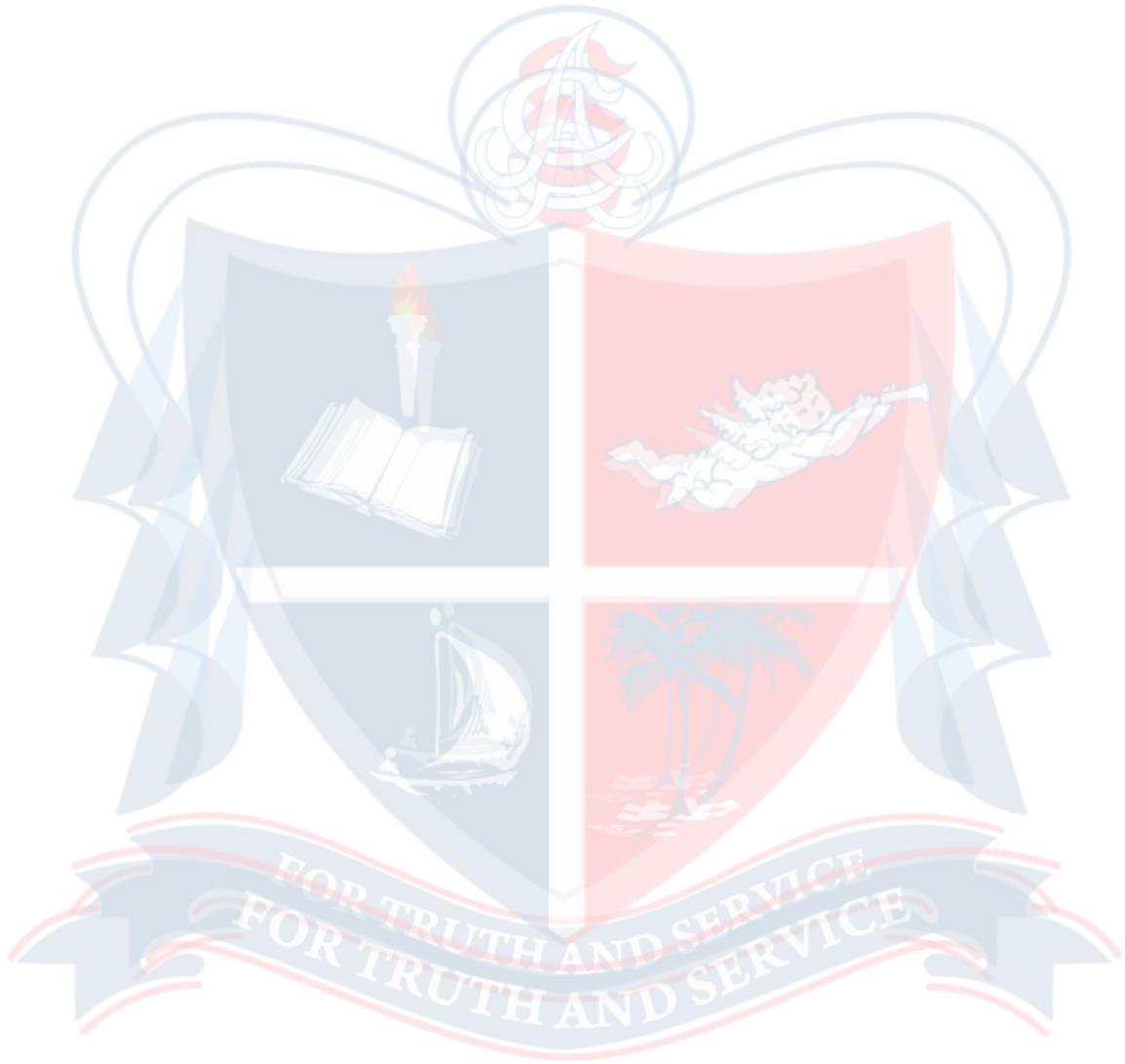
Total Credit Point of a course, TC is the total credit of that course

A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade D is required for all the individual courses and an overall grade D or above is mandatory. If a candidate secures F Grade for any one of the courses offered in a Semester/Programme, only F grade will be awarded for that semester /programme until he/she improves this to **D Grade** or above within the permitted period.

Read By	
Verified By	

QR Code





Annexure IV: Model Mark Cum Grade for all B.Voc. Degree Programmes**St. Albert's College (Autonomous)**

Ernakulam-682 018, Kerala, India.

Accredited by National Assessment and Accreditation Council (NAAC) at A Grade ISO 9001:
2015 Certified

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

GRADE CARD

NAME OF THE CANDIDATE								Student Photo		
PERMANENT REGISTER NUMBER (PRN):										
DEGREE										
PROGRAMME										
STREAM										
NAME OF THE EXAMINATION										
DATE OF ISSUE										
COURSE CODE	COURSE TITLE	MARKS						GRADE	CCP	RESULT
		INTERNAL		EXTERNAL		TOTAL				
		CREDITS AWARDED	MAXIMUM	CREDITS AWARDED	MAXIMUM	CREDITS AWARDED	MAXIMUM			
General Component										
Skill Component										
TOTAL										
SEMESTER RESULT		SCPA:						SG:		

Controller of Examinations

Principal

Annexure V: Consolidated Model Mark cum Grade Card for all B.Voc. Degree Programmes**St. Albert's College (Autonomous)**

Ernakulam-682 018, Kerala, India

Accredited by National Assessment and Accreditation Council (NAAC)
at A Grade ISO 9001: 2015 Certified

Affiliated to Mahatma Gandhi University, Kottayam, Kerala

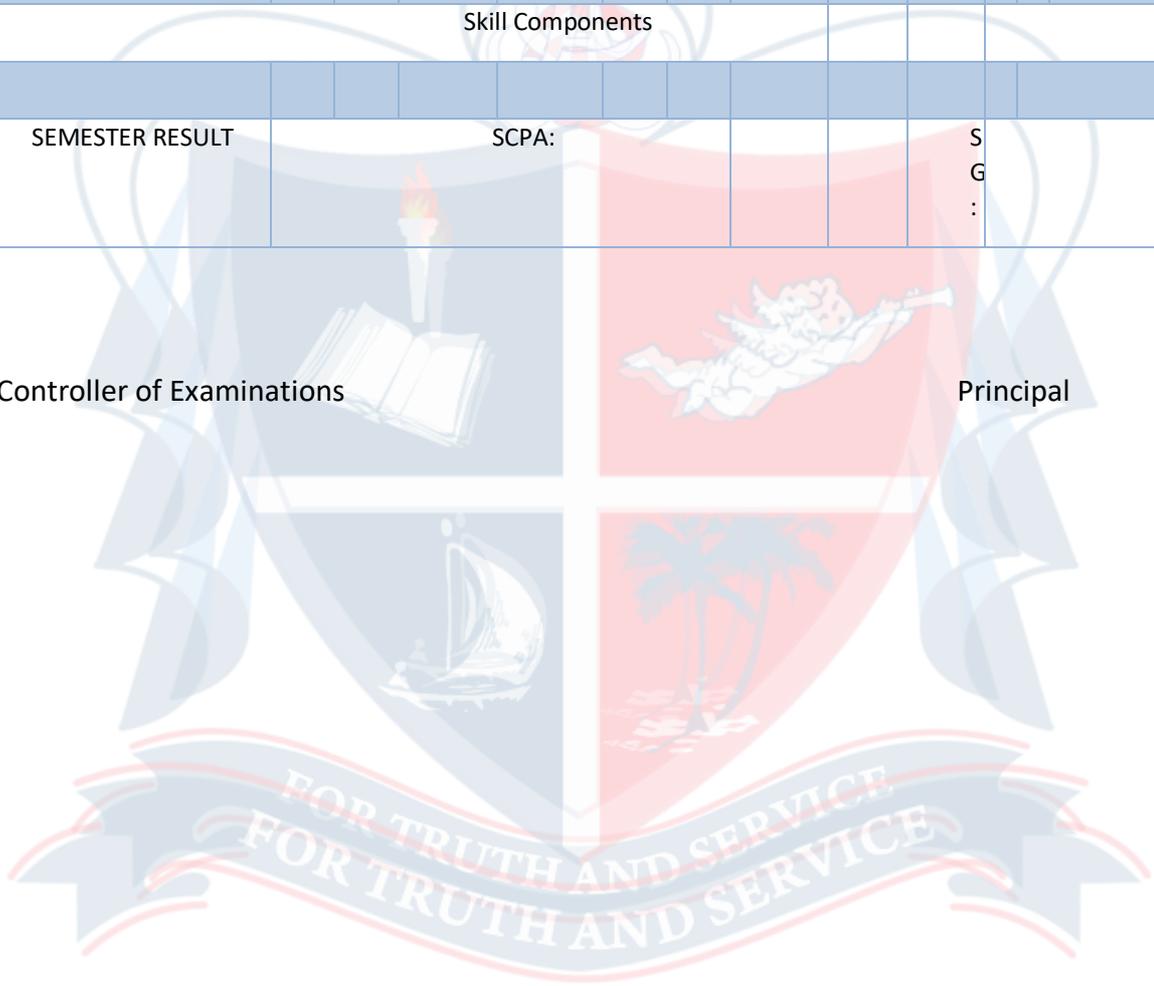
CONSOLIDATED MARK CUM GRADE CARD

NAME OF THE CANDIDATE						Student Photo	
PERMANENT REGISTER NUMBER (PRN)							
DEGREE							
PROGRAMME							
STREAM							
DATE OF BIRTH							
DATE OF ELIGIBILITY							
SEMESTER RESULTS							
SEMESTER	MARKS AWARDED	MAXIMUM MARKS	CREDITS	SCPA	GRADE	MONTH AND YEAR OF PASSING	RESULT
SEMESTER 1							
SEMESTER 2							
SEMESTER 3							
SEMESTER 4							
SEMESTER 5							
SEMESTER 6							
TOTAL							
PROGRAMME PART RESULTS							
PROGRAMME PART		MARKS AWARDED	MAXIMUM MARKS	CREDIT POINTS	CREDITS	CCPA	GRADE
GENERAL COMPONENTS							
SKILL COMPONENTS							
TOTAL							
FINAL RESULT							
CREDITS		CCPA	GRADE	RESULT			

General Components														
Skill Components														
SEMESTER RESULT			SCPA:						SG:					
SEMESTER 6														
General Components														
Skill Components														
SEMESTER RESULT			SCPA:						S G :					

Controller of Examinations

Principal



Programme Design

Course type	No. of courses	Total credits
Common course I–English	6	22
Common course II – Additional language	4	16
Core	24	46
Optional Core	1	3
Complementary	16	28
Open course	1	3
Project work and Group activity	1	2
Total	53	120

Model I B.A / B.Sc Common Course

Semester	Title	Course Category/Code	Hours Per weeks	Credits	Internal Assessment	External Exam
1	गद्य और .एकांकी (Prose and One Act Plays)	Common Course- HND1CLT0119	4	4	20	80
2	कहानी और उपन्यास (short stories and novel)	HND2CLT0119	4	4	20	80
3	कविता, व्याकरण और अनुवाद (Poetry, Grammar	HND3CLT0119	5	4	20	80

	and Translation)					
4	नाटक और लम्बी कविता (Drama & Long Poem)	HND4CLT0119	5	4	20	80

B.Com Model I Common Course

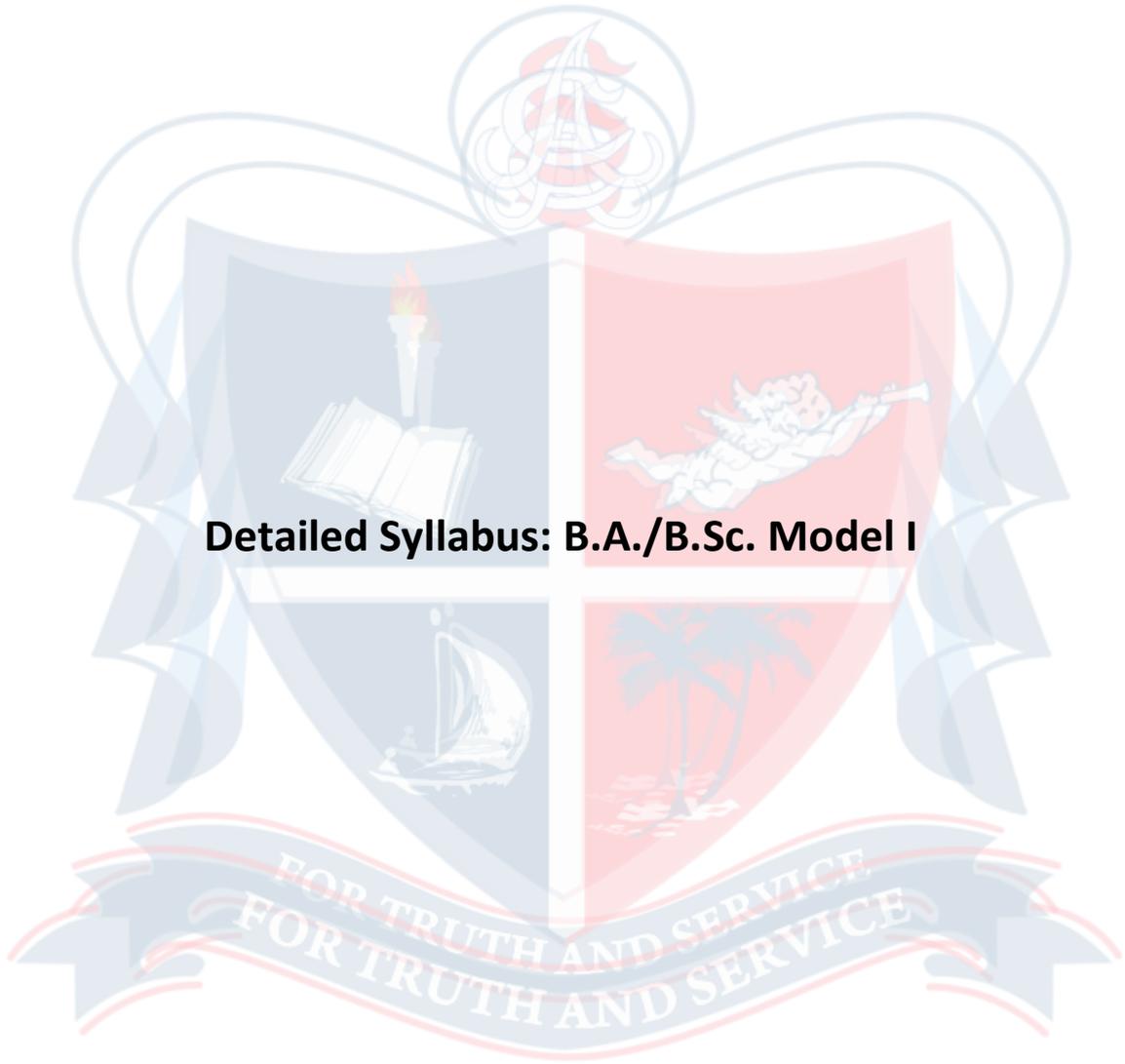
Semester	Title	Course Category/Code	Hours Per week	Credits	Internal Assessment	External Exam
1	गद्य और संचार मीडिया (Prose & Mass Media)	HND1CLT0319	4	4	20	80
2	कविता, व्यावसायिक पत्र लेखन और अनुवाद (Poetry, Commercial Correspondence and Translation)	HND2CLT0319	4	4	20	80

B.Sc Model II Common Course

Semester	Title	Course category/Code	Hours Per week	Credits	Internal Assessment	External Exam
1	कविता और एकांकी (Poetry & One Act Play)	HND1CLT0219	4	4	20	80
2	गद्य और कहानी (Prose & Short Stories)	HND2CLT0219	4	4	20	80

B.Voc Travel & Tourism

Semester	Title	Course category/Code	Hours Per week	Credits	Internal Assessment	External Exam
1	Communicative Hindi I	HND1CLT0419	4	4	20	80
2	Communicative Hindi II	HND2CLT0419	4	4	20	80



Detailed Syllabus: B.A./B.Sc. Model I

B.A / B.Sc Model I

गद्य और एकांकी (Prose and One Act Plays) (HND1CLT0119)

72 Hours

4 Credits

COURSE OUTCOMES

- Develop a knowledge about Indian cultural aspects
- Distinguish different usages in Hindi Literature
- Making students understand life situations of different people in the society
- Identify authors, poets, and writers and their livelihood
- Get enlightened about human values and importance of environment

गद्य/ Prose

1. आइये हम वृक्ष देवता की आराधना करें - डॉ. किशोरीलाल व्यास
2. ओणम और होली - विश्वनाथ अय्यर
3. समय पर न मिलनेवाले - हरिशंकर परसाई
4. कफन चोर का बेटा - उषा बाला
5. जब मैं फेल हुआ - ए. पी जे. अब्दुल कलाम
6. जब इन्तिज़ार हुसैन अपनी जन्म भूमि आए - अजहर वज़ाहत

एकांकी / One Act Plays

1. अखबारी विज्ञापन - चिरंजीत
2. जान से प्यारे - ममता कालिया
3. बहु की विदा - विनोद रस्तोगी
4. सती - जी. के. हरजीत
5. हरी घास पर घंटे भर - सुरेंद्र वर्मा

B.A / B.Sc Model I

कहानी और उपन्यास (short stories and novel) (HND2CLT0119)

72 Hours

4 Credits

COURSE OUTCOMES

- Describe the most popular short stories in Hindi Literature
- Describe the different life styles of Hindi regions described in Hindi stories.
- Recollect life and its philosophy expressed in Hindi novels.
- Identify the futuristic evolution of Hindi stories
- Enlighten students about the life situations and conditions of people of different ages

उपन्यास /Novel

1. **दौड़- ममता कालिया**

कहानी /Short stories(text book-कथा संसार)

1. ईदगाह -प्रेमचंद
2. हीलीबों की बतखें -अज्ञेय
3. **फेंस के इधर और उधर- ज्ञानरंजन**
4. जंगल का दाह - स्वयं प्रकाश
5. छुट्टी का दिन - उषा प्रियंवदा
6. बाजार में रामधन - कैलाश बनवासी
7. माँ रसोई में रहती है - कुमार अम्बुज

B.A / B.Sc. Model I

कविता, व्याकरण और अनुवाद (Poetry, Grammar and Translation) (HND3CLT0119)

90 Hours

4 Credits

COURSE OUTCOMES

- Get acquainted with the world of Hindi Poetry
- Identify the futuristic evolution of Hindi poetry and its different trends and tendencies from ancient poetry to contemporary poetry.
- Apply the correct usage of Hindi Language.
- Apply various forms of Functional Hindi according to its area of application.
- Discuss the importance of translation.

कविता

1. कबीरदास - दोहा -(4)
2. तुलसीदास - पद - (2)
3. मीराबाई - पद -(2)
4. बिहारी - दोहा -(3)
5. जागो फिर एक बार - सूर्यकांत त्रिपाठी निराला
6. **घर में वापसी- धूमिल**
7. खेवली - धूमिल
8. छीनने आये हैं वे - सर्वेश्वरदयाल सक्सेना
9. आज्ञादी उर्फ गुलामी - ज्ञानेन्द्रपति
10. तुम्हें कुछ करना चाहिए - चंद्रकांत देवताले
11. सबूत - अरुण कमल

- 12 . दिल्ली दरवाज़ा - कुमार विकल
- 13 . जंगल के उजाड़ में - विनोद कुमार शुक्ल
- 14 बाज़ार - मंगलेश डबराल
- 15 . बीसवीं शती के अंतिम दिनों का एक आश्चर्य - राजेश जोशी
- 16 . दो हाथियों की लड़ाई - उदय प्रकाश
- 17 . ठंडे पानी की मशीन - एकांत श्री वास्तव
- 18 . अच्छे आदमी - कुमार अम्बुज

व्याकरण और अनुवाद (Grammar & Translation)

- 1 . सामान्य हिंदी व्याकरण तथा रचना - श्री कृष्ण पांडेय (Page 19 - 58 , 111 - 117)

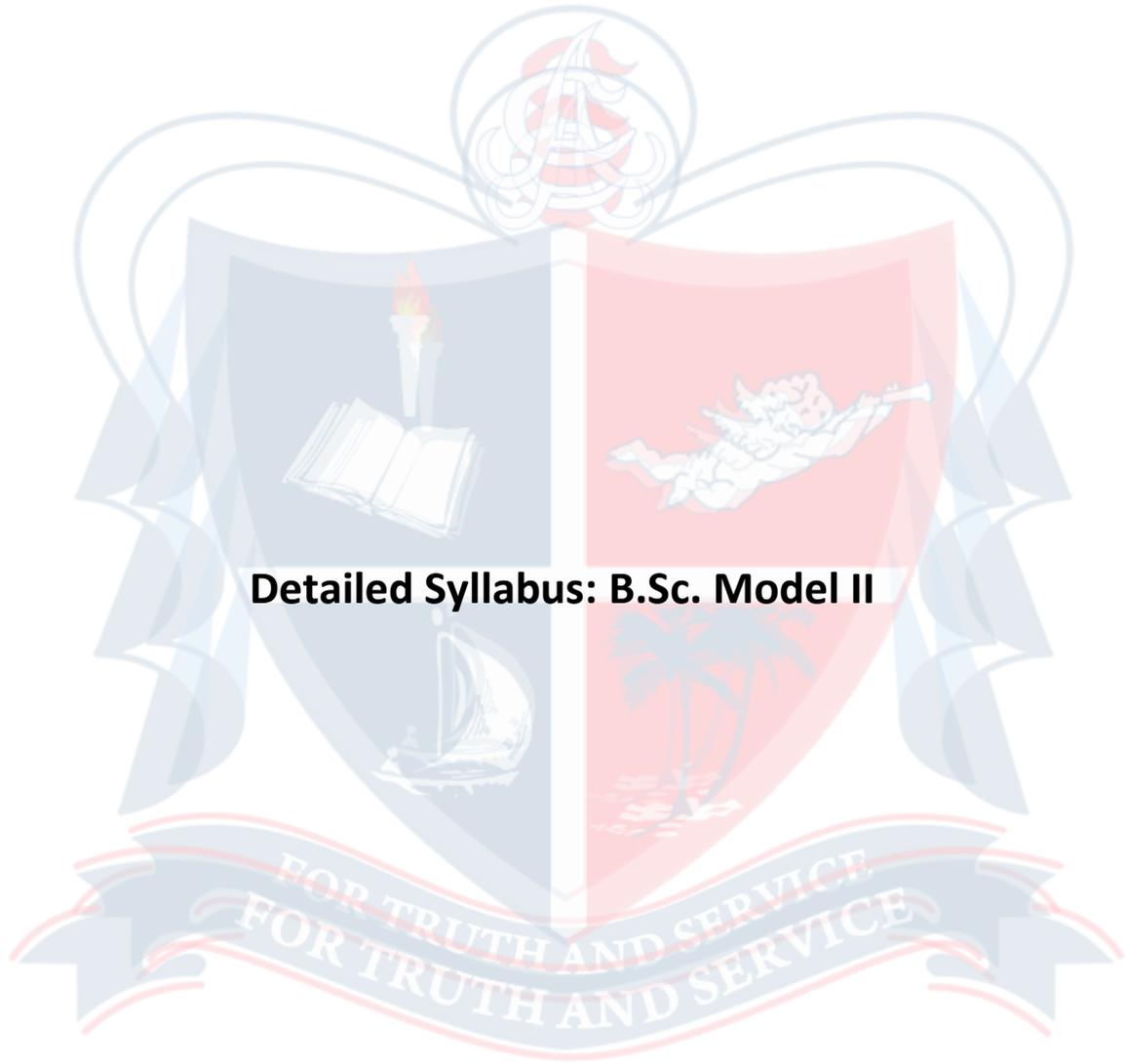


B.A / B.Sc Model I**नाटक और लम्बी कविता (Drama & Long Poem) (HND4CLT0119)****90 Hours****4 Credits****COURSE OUTCOMES**

- Distinguish between drama and other literary forms.
- Identify the long poem and its peculiarities.
- Develop Judgement skills
- Identify basic grammar and to use the language accurately
- To be able to scrutinize long poems and dramas of different periods

नाटक / Drama1. **आषाढ का एक दिन - मोहन राकेश****लम्बी कविता (Long Poem) (Text-Book - पांच लम्बी कवितायें)**

1. नगई महुरा - त्रिलोचन
2. शहंशाह की नींद - उमाशंकर चौधरी
3. ढाबा - नीलेश रघुवंशी
4. इतनी दूर मत ब्याहना बाबा - निर्मला पुतुल
5. जवाहर टनल - अग्निशेखर



Detailed Syllabus: B.Sc. Model II

B.Sc Model II**कविता और एकांकी (Poetry & One Act Play) (HND1CLT0219)****कविता / Poetry (Text Book - इंद्रधनुष)****90 Hours****4 Credits****COURSE OUTCOMES**

- Identify the world of Hindi Poetry
- Identify the futuristic evolution of Hindi poetry and its different trends and tendencies from ancient poetry to contemporary poetry.
- Differentiate the concept of prose in hindi language.
- Making students understand life situations of different people in the society
- Recollect life and its philosophy expressed in Hindi One act play.

1. कबीरदास - दोहा (4)

*कबीर के दोहे- 1 और 3 के बदले**1. कस्तूरी कुंडली बसे मृग हूँ वन माहीं /**ऐसे घटि घटि राम है, दुनिया देखे नाहिं //**2. पोथी पढ़ी पढ़ी जग मुआ, पंडित भया न कोय /**ढाई अक्षर प्रेम कई पढाई सो पंडित होई //*

2. रहीम - दोहा (4)

3. हिंदी के सुमनों के प्रति - निराला

4. प्रतिबिम्ब - सुमित्रानंदन पंत

5. तुम ने कहा था - नागार्जुन

6. जो कुरुक्षेत्र पार करता है - एकांत श्रीवास्तव

7. वे हाथ - सर्वेश्वर दयाल सक्सेना
8. बच्चों के केलिए एक कथा - भगवत रावत
9. नमन करून छोटी बेटियों को - सविता सिंह
10. खौफनाक समय के बच्चे - कुमार विकल
11. घर के चौखट से बाहर - सुशीला टाकभौरे

एकांकी (One Act Play) (Text-Book इंद्रधनुष

1. शाहजहां के आंसू - देवेन्द्रनाथ शर्मा
2. मकड़ी का जाला - जगदीश चंद्र माथुर
3. लक्ष्मी का स्वागत - उपेन्द्रनाथ अशक
4. शादी की बात - स्वदेश दीपक



B.Sc. Model II

गद्य और कहानी (Prose & Short Stories) (HND2CLT0219)

गद्य / Prose (Text Book – गद्य सौरभ)

90 Hours

4 Credits

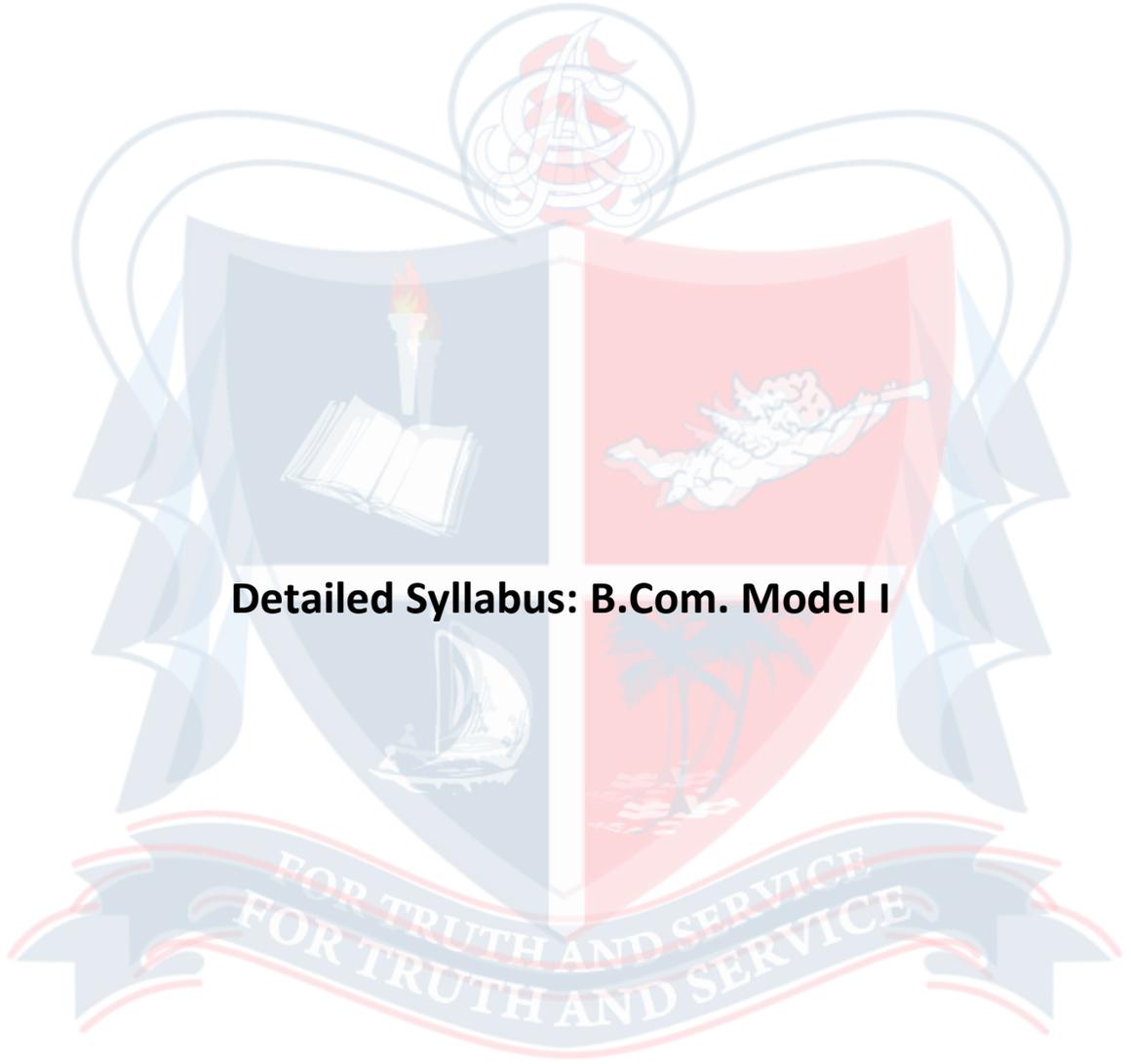
COURSE OUTCOMES

- Develop a knowledge about Indian cultural aspects
- Identify authors, poets and writers and their livelihood
- Describe the most popular short stories in Hindi Literature
- Identify the futuristic evolution of Hindi stories
- Distinguish different usages in Hindi literature

1. प्रणाम रविन्द्रानाथ ठाकुर - महादेवी वरमाँ
2. फ़िल्म अब भी संभावना है - उदय प्रकाश
3. सामाजिक क्रान्ति के अग्रदूत: श्री नारायण गुरु- डॉ. इकबाल अहम्मद
4. मोहनजोदड़ो - ओम थानवी

कहानी / Short Stories (Text Book – गद्य सौरभ)

1. बड़े भाई साहब - प्रेमचंद
2. बिसाती - जयशंकर प्रसाद
3. भूख - चित्रा मुद्गल
4. पाल गोमरे का स्कूटर - उदय प्रकाश
5. पावरोटी और कटलेट्स - मंजुल भगत



Detailed Syllabus: B.Com. Model I

B.Com Model I**SEMESTER I****Paper 1 गद्य और संचार मीडिया (Prose & Mass Media) (HND1CLT0319)****गद्य / Prose (Text Book - साहित्य सागर)****72 Hours****4 Credits****COURSE OUTCOME**

- Explain the rich stream of Prose in Hindi Literature.
- Discover the world of Mass Media.
- Create awareness about different types of writings to enhance communication skills
- Distinguish different phrases in mass media
- Differentiate the concept of prose in Hindi language.

1. **प्रतिक्रिया: एक जीवन कसौटी- कन्हैयालाल प्रभाकर मिश्र**

2. जूठन - ओमप्रकाश वाल्मीकि

3. चूहा और मैं - हरिशंकर परसाई

4. अग्नि की उड़ान - ए. पी . जे . अब्दुल कलाम

5. आस्था और रोमासं की यात्रा - पवन चौहान

6. गौरी का गुस्सा - स्वयं प्रकाश

संचार मीडिया (Mass Media) (Text Book - संचार मीडिया एवं व्यावसायिक पत्र लेखन)

1. दर्शकों को अब भी अच्छे सिनेमा की तलाश - ओमपुरी

2. विज्ञापन और स्त्री - कुमुद शर्मा

3. माध्यम की तलाश - राही माजूम रज़ा

4. चक दे इंडिया - रामशरण जोशी

(Module – wise Distribution)

MODULE – I	MODULE –II	MODULE – III	MODULE- IV
प्रतिक्रिया: एक जीवन कसौटी	चूहा और मैं	आस्था और रोमासं की यात्रा	गौरी का गुस्सा
जूठन	अग्नि की उड़ान		
दर्शकों को अब भी अच्छे सिनेमा की तलाश	विज्ञापन और स्त्री	माध्यम की तलाश	चक दे इंडिया



SEMESTER II

Paper 2 कविता, व्यावसायिक पत्र लेखन और अनुवाद

(Poetry, Commercial Correspondence and Translation) (HND2CLT0319)

72 Hours

4 Credits

COURSE OUTCOMES

- Identify the world of Hindi Poetry.
- Identify the futuristic evolution of Hindi poetry and its different trends and tendencies from ancient poetry to contemporary poetry.
- Apply the correct usage of Hindi Language.
- Apply various forms of Functional Hindi according to its area of application.

कविता / Poetry (Text Book - साहित्य सागर)

1. कबीरदास - (4)

कबीर के 4 दोहों के बदले कबीर के ही अन्य 4 दोहे रखे गए

2. तुलसीदास - पद (2)

3. बादल राग - सूर्यकांत त्रिपाठी निराला

4. कुमुद दाल से वेदना के दाग को - महादेवी वर्मा

5. आत्म परिचय - हरिवंश राय बच्चन

6. हत्या और अपराध - भगवत रावत

7. अकेला आदमी - कुमार अम्बुज

8. पोलिथीन - ज्ञानेन्द्रपति

9. मूल्य - एकांत श्री वास्तव

10. बेजगह - अनामिका

11 . घृणा और प्रेम कहाँ से शुरू होता है - ओम प्रकाश वाल्मीकी

12 . डेली पैसेंजर - अरुण कमल

व्यावसायिक पत्र लेखन और अनुवाद (Commercial Correspondence and Translation)

(Text Book - संचार मीडिया एवं व्यावसायिक पत्र लेखन)

(Module – wise Distribution)

MODULE – I	MODULE –II	MODULE – III	MODULE- IV
कबीरदास	कुमुद दाल से वेदना के दाग को	अकेला आदमी	बेजगह
तुलसीदास	आत्म परिचय	पोलिथीन	घृणा और प्रेम कहाँ से शुरू होता है
बादल राग	हत्या और अपराध	मूल्य	डेली पैसेंजर
व्यावसायिक पत्र लेखन	अनुवाद	व्यावसायिक पत्र लेखन	अनुवाद



Detailed Syllabus: B.Voc. Travel & Tourism

COMMUNICATIVE HINDI (HND1CLT0419)**60 Hours****4 Credits****COURSE OUTCOMES**

- Develop the basic communication skills in Hindi
- Construct simple sentences in Hindi using accurate rudiments of syntax and grammar.
- Develop the competence in writing letters, E-mails, and invitations
- Reply and correspond day to day communications.
- Construct flawless sentences.

Module I**(15 Hours)**

विभिन्न स्थितियों में बातचीत के कुछ नमूने - घर में (१) सहेली के साथ - घर में (२)....
 माँ के साथ - रसोईघर में - अतिथि सत्कार- मार्ग में (१) ... पैदल
 - मार्ग में (२) टैक्सी में - सब्जी-मण्डी में - उपाहार-गृह में - फल-विक्रेता के यहाँ - पुस्तक-
 विक्रेता के यहाँ

Module II**(15 Hours)**

विभिन्न स्थितियों में बातचीत के कुछ नमूने- कालेज में - छात्रावास में - डाकखाने में - बैंक
 में - अस्पताल में - साक्षात्कार - शोक-प्रदर्शन -सभा-गृह में - सिनेमाघर में - वकील के यहाँ -
 टेलीफोन पर

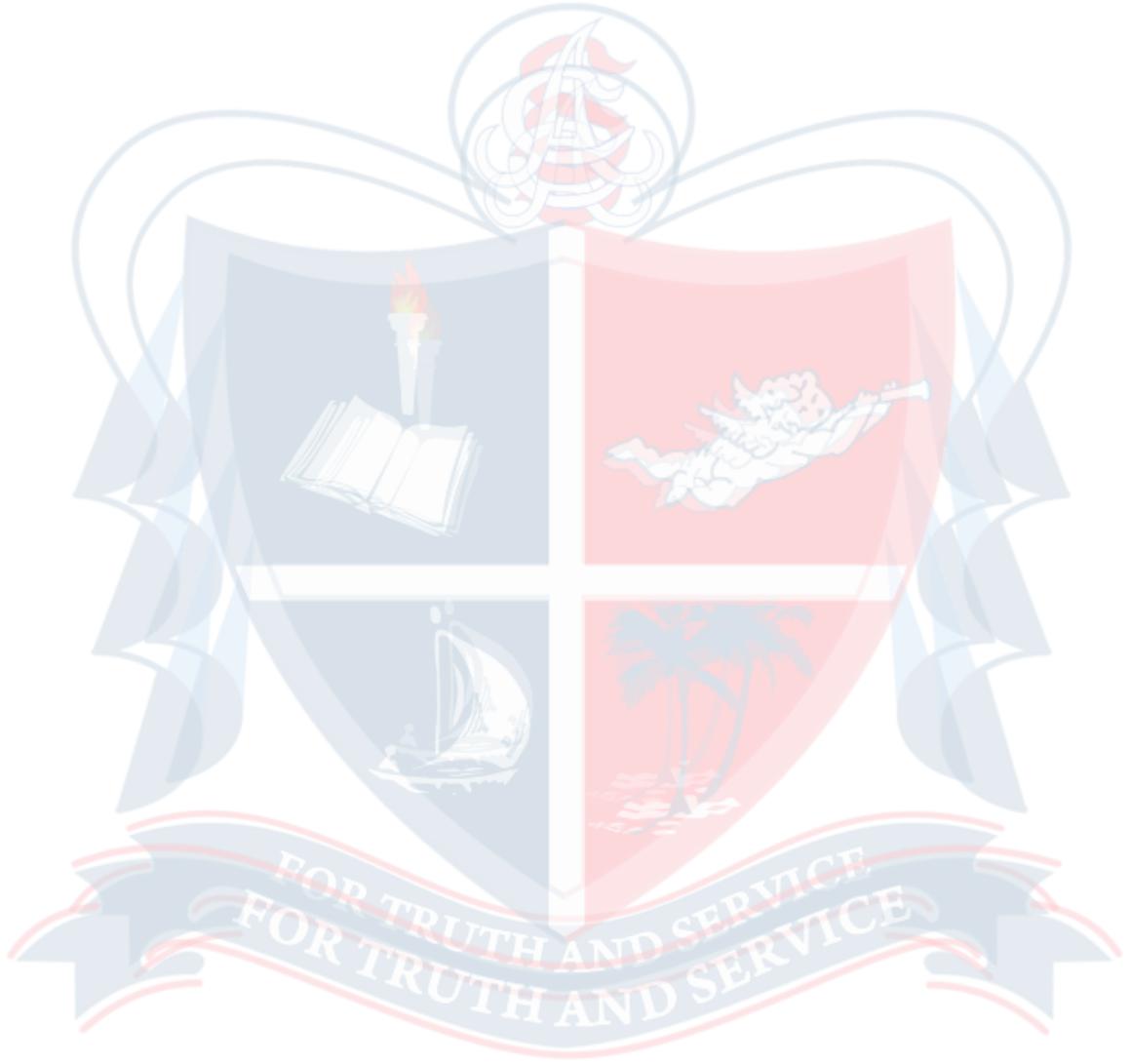
Module III**(15 Hours)**

विभिन्न स्थितियों में बातचीत के कुछ नमूने - स्टेशन पर - रेलगाड़ी पर - विवाह-समारोह
 कुछ विशिष्ट व्यक्तियों के साथ बातचीत - डॉ माधुरी शाह के साथ बातचीत
 डॉ मुकुट बिहारी माथुर के साथ बातचीत
 डॉ रामकुमार वर्मा के साथ बातचीत
 डॉ पी जयरामन के साथ बातचीत
 श्रीमती पुष्पा भारती के साथ बातचीत

Module IV

(15 Hours)

कामकाजी अनुच्छेदन के हिंदी अनुवाद सरकारी/अर्द्धसरकारी कार्यालय में काम आने वाली पारिभाषिक शब्दावली



COMMUNICATIVE HINDI II (HND2CLT0419)**60 Hours****4 Credits****Course Outcomes**

- Develop the basic communication skills in Hindi
- Construct simple sentences in Hindi using accurate rudiments of syntax and grammar.
- Develop the competence in writing letters, E-mails and invitations
- Reply and correspond day to day communications
- Construct flawless sentences.

Module 1**(12 hours)**

पत्र-लेखन - पत्र लेखन का महत्व और उपयोगिता, पत्र लेखन एक कला - व्यावसायिक पत्र , पत्र की भाषा शैली, व्यावसायिक पत्र की विशेषतायें , व्यावसायिक पत्र का प्रारूप , पत्रों के प्रकार - व्यक्तिगत पत्र , व्यावहारिक पत्र , व्यापारिक पत्र , कार्यालयीन पत्र

Module 2**(12 hours)**

व्यवसायिक अथवा व्यापारिक पत्र , अनुरोध पत्र , आवेदन पत्र , छुट्टी पत्र , विज्ञापन , बैंक पत्र , शिकायती पत्र परि पत्र

Module 3**(12 hours)**

पारिभाषिक शब्दावली , अंग्रेज़ी के प्रशासनिक अभिव्यक्तियों के हिंदी प्रतिरूप ,

Module 4**(12 hours)**

संवाद - वर्गीकृत शब्दावली - अनुवाद

GIST of Changes from the MG University Programme

As per the directives given by the Mahatma Gandhi University, Kottayam the Board of Studies of Malayalam for St. Albert's College (Autonomous), Ernakulam proposes 20% changes for the Common Course in Malayalam based on the syllabus for Common Course in Malayalam (2017) proposed by the Mahatma Gandhi University. There will be no change in the workload pattern as well as in the distribution of credits. The Board of Studies has taken strict measures to confine itself within the stipulated limits proposed by the university and has only tried to enrich the syllabus. A possible attempt on validating the syllabus is also done. The following are the changes in the syllabus:

B.A BSc Model -1 Common course Hindi

Semester 1 गद्य एवं एकांकी

गद्य में -

- रामचंद्र शुक्ल के 'भय' के बदले में विश्वनाथा अय्यर का 'ओणम और होली' रखा गया है।
- विजय कुमार सन्देश का हिमाच्छादित उत्तुंग शिखर और धूलि हरियाली के बदले हरी शंकर परसाई का 'समय पर न मिलनेवाले' को रखा गया है।

एकांकी में -

- डॉ. रामकुमार वर्मा के 'दीपदान' के बदले चिरंजीत का 'अखबारी विज्ञापन' रखा गया है।

Semester II कहानी और उपन्यास में-

कहानी-

- ज्ञानरंजन के 'अमरुद का पेड़' के बदले ज्ञानरंजन का 'फेन्स के इधर और उधर' रखस है।

उपन्यास-

- चंद्रकांता के 'अंतिम साक्ष्य' के बदले में ममता कालिया के 'दौड़' रखस है।

Semester III कविता, व्याकरण और अनुवाद-

कविता-

- महादेवी वर्मा की 'वे मुस्काते फूल नहीं' के बदले धूमिल की 'घर में वापसी' रखा है।

Semester IV नाटक और लम्बी कविता में-

नाटक

- जगदीशचंद्र मधुर के 'कोणार्क' के बदले मोहन राकेश का 'आषाढ़ का एक दिन' रखा है।

BSc Model II

Semester I कविता और एकांकी

कविता-

- कबीर के दोहे १ और ३ के बदले में अन्य दो दोहे रखे हैं।

Semester II गद्य और कहानी

गद्य में-

- नरेंद्र कोहली के 'मधुर भाषा' के बदले डॉ.इकबाल अहम्मद का 'सामाजिक क्रांति के अग्रदूत; श्री नारायणा गुरु' रखा है।

B Com Model I

Semester I गद्य और संचार मीडिया-

गद्य -

- माधव हाड़ा का 'नेहरू का रास्ता' के बदले कन्हैयालाल मिश्रा का 'प्रतिक्रिया के जीवन कसौटी' रखा।

Semester II कविता व्यावसायिक पत्र लेखन और अनुवाद

कविता - कबीर के चार दोहों के बदले में अन्य दो दोहे रखे हैं।

