



Department of Commerce & Research Centre

St. Albert's College, Banerji Road, Cochin - 682 018

Accredited by National Assessment and Accreditation Council (NAAC) at 'A' Grade with a CGPA of 3.23
ISO 9001: 2000 Certified
Affiliated to Mahatma Gandhi University Kottayam, Kerala

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MENTORING CIRCULAR

Dear Teachers

Mentoring is a unique method of supporting students to improve their learning and leadership skills, motivating them towards their future career development. With this in mind, the College has a mentorship programme wherein the faculty members are given training on mentor system and they meet the students to listen to their issues and guide them on their overall personality development.

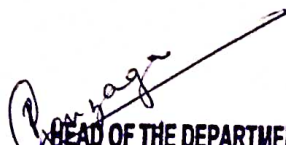
Objectives of Mentoring

- To guide students in feeling more connected to the campus and their educational goals
- To support students to improve their ability to articulate and formulate plans to actively pursue and achieve their academic and career goals
- To help students to develop or refine their study skills and time management abilities
- To make students aware of resources available to them on campus and in the community and encourage them to make use of those resources
- To enhance student leadership skills by arranging by capacity development and skill enhancement activities
- To monitor academic performance
- To provide opportunities for students to build academic, social, and professional networks through seminars, events, co-curricular activities, and industry mentors
- To make sure that students attend remedial coaching if needed
- To arrange sessions on Career Counselling and guide mentees to prepare for competitive exams

Mentors are requested:

- To provide, a reliable and comprehensive support system,
- To motivate students to excel in both academic and non-academic fields and to make the most of their life at the college.
- To keep track of their mentees with reference to academics, attendance, discipline and overall development.
- To systematically record their meetings in the mentor's report.
- To help mentees identify their own goals and offer empowerment and encouragement
- To guide them to achieve their goals, or solve any challenges along the way.




HEAD OF THE DEPARTMENT
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