



DEPARTMENT OF BUSINESS ADMINISTRATION St. Albert's College (Autonomous)

An initiative of Educational and Charitable Trust of Archdiocese of Verapoly
Accredited by National Assessment and Accreditation Council (NAAC) at 'A' Grade with
a CGPA of 3.24, ISO 9001:2015 certified
Affiliated to Mahatma Gandhi University, Kottayam, Kerala

Circular No. 2018-19/ 1 Date: 2/7/18

To All faculty members and students of BBA Department.

The mentorship help mentees learn skills and information that will help and lead them to success in their careers. Mentors are available to offer and serve as a resource to the mentee whenever a need may arise. So Mentors from upcoming academic year should motivate their mentees to improve their academic performance, Extra-curricular activities, Co-curricular activities and to counsel them for their academic stress related issues. All mentors are requested to do mentoring process as per the schedule. Mentor with their corresponding Mentees list for academic year 2018-19 has been enclosed.

Objectives of Mentoring

Mentors help mentees

- To identify their own goals and offer empowerment and encouragement to guide them to achieve their goals, or solve any challenges along the way.
- To support students to improve their ability to articulate and formulate plans to actively pursue and achieve their academic and career goals
- To help students to develop or refine their study skills and time management abilities.
- To monitor academic performance

Note: List of Mentor-Mentee and mentoring form enclosed.

Signature



Mentors are requested to:

- Provide a reliable and comprehensive support system.
- Motivate students to excel in both academic and non-academic fields.
- Keep track of their mentees with reference to academics, attendance, discipline and overall development.
- Systematically record their meetings in the mentor's report.
- Help mentees identify their own goals and offer empowerment and encouragement
- Guide them to achieve their goals, or solve any challenges along the way.

S.No	Mentee	Mentor
1	Fahad Ali P M	Mr. Nivedh Eustace
2	Alina M Jehouse	Mr. Nivedh Eustace
3	Alweena Philcy T J	Mr. Nivedh Eustace
4	Alfred Thomson K J	Mr. Nivedh Eustace
5	Richa Joy	Mr. Nivedh Eustace
6	Fezin P S	Mr. Nivedh Eustace
7	Nimmi Joseph	Mr. Nivedh Eustace
8	Varsha Das	Mr.Ashil Antony
9	Ranveer Subin Job	Mr.Ashil Antony
10	Akshara Shibu	Mr.Ashil Antony
11	Bibiya Paul	Mr.Ashil Antony
12	Febin Francis	Mr.Ashil Antony
13	R.Velmurugan	Mr.Ashil Antony
14	Sherin Joseph	Mr.Ashil Antony
15	Anju Mathew	Ms.Akhila Lal
16	Ashna Alex	Ms.Akhila Lal
17	Joseph Jean	Ms.Akhila Lal
18	Sulthan Sabeer	Ms.Akhila Lal
19	Divyadarshana Anand	Ms.Akhila Lal
20	Jesna Abdul Jabbar	Ms.Akhila Lal
21	Gayathri	Ms.Akhila Lal
22	Ziya Fathima Nassar	Ms.Akhila Lal
23	Jwala T	Ms.Shobita P S
24	Ardhra C.R	Ms.Shobita P S
25	Sandra manoj	Ms.Shobita P S
26	Lavina Wilson	Ms.Shobita P S
27	Sangeeth	Ms.Shobita P S
28	Sheron Williams	Ms.Shobita P S
29	Alan Johnson	Ms.Shobita P S
30	Christy Francis	Ms.Shobita P S
31	Alan Joseph	Dr.Ajitha.H
32	Alen Xavier Thomas	Dr.Ajitha.H
33	Nileena Rose Mary	Dr.Ajitha.H
34	Vishnu Prasad	Dr.Ajitha.H
35	Ajmal Muhammed	Dr.Ajitha.H
36	Lima Babu	Dr.Ajitha.H