



DEPARTMENT OF BUSINESS ADMINISTRATION St. Albert's College (Autonomous)

An initiative of Educational and Charitable Trust of Archdiocese of Verapoly
Accredited by National Assessment and Accreditation Council (NAAC) at 'A' Grade with
a CGPA of 3.24, ISO 9001:2015 certified
Affiliated to Mahatma Gandhi University, Kottayam, Kerala

Circular No. 2017-18/ 1 Date: 3/7/17

To All faculty members and students of BBA Department.

The mentorship help mentees learn skills and information that will help and lead them to success in their careers. Mentors are available to offer and serve as a resource to the mentee whenever a need may arise. So Mentors from upcoming academic year should motivate their mentees to improve their academic performance, Extra-curricular activities, Co-curricular activities and to counsel them for their academic stress related issues. All mentors are requested to do mentoring process as per the schedule. Mentor with their corresponding Mentees list for academic year 2017-18 has been enclosed.

Objectives of Mentoring

Mentors help mentees

- To identify their own goals and offer empowerment and encouragement to guide them to achieve their goals, or solve any challenges along the way.
- To support students to improve their ability to articulate and formulate plans to actively pursue and achieve their academic and career goals
- To help students to develop or refine their study skills and time management abilities.
- To monitor academic performance

Note: List of Mentor-Mentee and mentoring form enclosed.

Signature of HOD

Mentors are requested to:

- Provide a reliable and comprehensive support system.
- Motivate students to excel in both academic and non-academic fields.
- Keep track of their mentees with reference to academics, attendance, discipline and overall development.
- Systematically record their meetings in the mentor's report.
- Help mentees identify their own goals and offer empowerment and encouragement
- Guide them to achieve their goals, or solve any challenges along the way.

S.No	Mentee	Mentor
1	Minu Mohan	Mr.Nivedh Eustace
2	Avinash Sarath	Mr.Nivedh Eustace
3	Lihan P	Mr.Nivedh Eustace
4	Maryshil Soza	Mr.Nivedh Eustace
5	Shyana Liss D	Mr.Nivedh Eustace
6	Asha B A	Mr.Nivedh Eustace
7	Anal Alex	Mr. Ashil Antony
8	Alex Antony	Mr. Ashil Antony
9	Abhirami	Mr. Ashil Antony
10	Ritu I	Mr. Ashil Antony
11	E Vignesh	Mr. Ashil Antony
12	Ananad V	Ms.Akhila Lal
13	Joel George	Ms.Akhila Lal
14	Avani S Kumar	Ms.Akhila Lal
15	Suraj Suresh	Ms.Akhila Lal
16	Abhishek T J	Ms.Akhila Lal
17	Sanjith S Kumar	Ms.Akhila Lal
18	Anna Jasmin	Dr.Shobita P.S
19	Antony Jakson	Dr.Shobita P.S
20	Sarika Santhosh	Dr.Shobita P.S
21	Jibin M Jonhson	Dr.Shobita P.S
22	Mariya Rani Boban	Dr.Shobita P.S
23	Sonia Job	Dr.Ajitha.H
24	Shilpa	Dr.Ajitha.H
25	Mary Jency	Dr.Ajitha.H
26	Yedhu Krishna	Dr.Ajitha.H
27	Ashwathi K V	Dr.Ajitha.H