



# DEPARTMENT OF BUSINESS ADMINISTRATION

## St. Albert's College (Autonomous)

An initiative of Educational and Charitable Trust of Archdiocese of Verapoly  
Accredited by National Assessment and Accreditation Council (NAAC) at 'A' Grade with  
a CGPA of 3.24, ISO 9001:2015 certified  
Affiliated to Mahatma Gandhi University, Kottayam, Kerala

Circular No. 2016-17/ 1      Date: 4 .07.2016

To All faculty members and students of BBA Department.

The mentorship help mentees learn skills and information that will help and lead them to success in their careers. Mentors are available to offer and serve as a resource to the mentee whenever a need may arise. So Mentors from upcoming academic year should motivate their mentees to improve their academic performance, Extra-curricular activities, Co-curricular activities and to counsel them for their academic stress related issues. All mentors are requested to do mentoring process as per the schedule. Mentor with their corresponding Mentees list for academic year 2016-17 has been enclosed.

### **Objectives of Mentoring**

Mentors help mentees

- To identify their own goals and offer empowerment and encouragement to guide them to achieve their goals, or solve any challenges along the way.
- To support students to improve their ability to articulate and formulate plans to actively pursue and achieve their academic and career goals
- To help students to develop or refine their study skills and time management abilities.
- To monitor academic performance

Note: List of Mentor-Mentee and mentoring form enclosed.

Signature



**Mentors are requested to:**

- Provide a reliable and comprehensive support system.
- Motivate students to excel in both academic and non-academic fields.
- Keep track of their mentees with reference to academics, attendance, discipline and overall development.
- Systematically record their meetings in the mentor's report.
- Help mentees identify their own goals and offer empowerment and encouragement
- Guide them to achieve their goals, or solve any challenges along the way.

S.NO	MENTEE	MENTOR
1	ARUN S KUMAR	MS.ANN MARIA
2	TENSY MARTIN	MS.ANN MARIA
3	BHARAT S	MS.ANN MARIA
4	AMALANTHU S	MS.ANN MARIA
5	RENU P DAVID	MS.ANN MARIA
6	MEKHNA FRANCIS	MS.ANN MARIA
7	RITHUL RASAN	MS.ANN MARIA
8	ASHLIN MATHEW KS	MS.ANN MARIA
9	MOHAMMED NOUFAL	MS.ANN MARIA
10	SACHIN ABRAHAM	MS.RENUKA
11	OBLN CLEETUS	MS.RENUKA
12	P E GREENAL BEN	MS.RENUKA
13	GODWIN MATHEW	MS.RENUKA
14	M S ARDRA	MS.RENUKA
15	ASHIL VARGEESE	MS.RENUKA
16	MRITHULA P S	MS.RENUKA
17	JOSEPH SABASTIAN	MS.RENUKA
18	ALWIN A AUGUSTIN	MS.RENUKA
19	VARGEESE ALDRIN	MS.LAKSHMI
20	AKASH N P	MS.LAKSHMI
21	K KARTHIK	MS.LAKSHMI
22	AADHARSH SACHDEV	MS.LAKSHMI
23	V LOKJITHKIRTHIK	MS.LAKSHMI
24	ASHIF M D	MS.LAKSHMI
25	AMALA JOSE	MS.LAKSHMI
26	JEWEL	MS.LAKSHMI
27	SHENA ROBERT	MS.LAKSHMI
28	JOEL JOSEPH	MS.LAKSHMI
29	AKSA MILTON	MS.NISHA PILLAI
30	JOHN VISHNU	MS.NISHA PILLAI
31	GEENU	MS.NISHA PILLAI
32	ASHASH JOJO	MS.NISHA PILLAI
33	RENETA JOHN	MS.NISHA PILLAI
34	TANIYA C	MS.NISHA PILLAI