



ST. ALBERT'S COLLEGE (AUTONOMOUS)

Banerji Road, Ernakulam - 682018

Minutes

Committee Name	Internal Quality Assurance Cell		
Meeting Number with year	IQAC/ Committee/ 2018-2019/03	Day/ Date/Time	Monday, November 26, 2018 2 p.m. to 4 p.m. Concilium
Members Present			Signature
1. Dr. M.L Joseph	:Principal		
2. Dr. Sadanandan V.S	:Vice Principal		
3. Fr. John Christopher	:Vice Principal		
4. Mr. Henry Austin	:Social Worker, Treasurer of Kerala Latin Catholic Association		
5. Dr. Josemon M.D	:General Manager, Kerala State Industrial Enterprises		
6. Dr. Anil Joseph	:Managing Director Geo Structural Pvt. Ltd.		
7. Mr. George P.L	:Administrative Officer		
8. Mr. B. J. Josey	:Senior Superintendent		
9. Dr. J. Jameson	:Head, Department of Botany		
10. Dr. Sabu M.C	:Head, Department of Mathematics		
11. Dr. Louie Frobel	:Assistant Professor, Department of Physics		
12. Dr. Anisha S	:Assistant Professor, Department of Botany		
13. Smt. Rosalind Gonzaga	:Assistant Professor, Department of Commerce		
14. Dr. Vibin M	:Assistant Professor Department of Fisheries & Aquaculture		
15. Ms. Shradha Ramesh	:Student Representative I BA English		
16. Dr. Nisha Thomji Varghese	:Coordinator, IQAC		

Minutes prepared by Signature with Date and Name	26-11-2018 Dr. Nisha Thomji Varghese IQAC Coordinator	Minutes passed by Signature with Date and Name	06-02-2019 Dr. M.L. Joseph Chairman
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Members Absent		
Rev. Fr. Christy David Pathiala Mr. Binoy Soly	:Assistant Manager : Student Representative I M.Sc Chemistry	
Agenda		
1. Albertian International Knowledge Summit 2. National Seminar 3. Mentor Talks 4. Best outgoing student of the year		
Minutes		
The meeting began with a silent prayer.		
The IQAC Secretary Dr. Louie Frobels presented the minutes of the previous meeting which was passed by the Chairman Dr. M.L Joseph with the approval of the members present. The Action Taken Report was presented by the IQAC Coordinator, Dr. Nisha Thomji Varghese.		
1. The IQAC Coordinator informed that in order to offer teachers, research scholars and students opportunities to debate issues related to the field of study, share experiences, improve communication skills, gain expert knowledge, network with others and renew motivation and confidence, the Albertian International Knowledge Summit (AIKS) would be held for the third consecutive year in the month of January 2019. The Office of the Dean Research would be in charge of the conduct of the Programme. Dr Sabu Thomas, the MG University VC and Dr. Sulochana Nair, VC, Binary University, Malaysia would be the Chief Guests for the same. The different Departments would host their seminar on specified dates during the month long AIKS. The AIKS would enable students to develop new ways of looking at things by observing other participants' skills and also through the guidance given by the speaker which motivates them to experiment with things rather than just following the conventional ways.		
2. It was also informed that a National Seminar on <i>Design and Development of Curriculum to Enhance the Quality of Outcome Based Education</i> would be conducted by the IQAC on December 1, 2019 with the view to improve the educational process		

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into personalized learning so as to enable the Institution to design instruction models tailored to the learning preferences of students

3. Rev. Fr. John Christopher Vadassery suggested that it would be good to have a series of Mentor Talks by eminent personalities so that students would be motivated to produce higher quality academic work, cultivate increased self-esteem, develop healthier relationships and make good lifestyle choices Mentor Talks could help students as they went through challenging life transitions, including dealing with stressful changes at home/College or transitioning to adulthood. IQAC could encourage various Departments to conduct the same.

4. The Chairman suggested that the IQAC could rework on the existing guidelines to select the best outgoing student of the year (Albertian Student of the Year) among the final year UG and PG students. It was decided that a more comprehensive criteria which would give importance to the holistic progression of the student had to be created.

The Meeting concluded at

4: 00 p.m.

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